



**CAPITAL AREA REGIONAL TRANSPORTATION STUDY (CARTS)  
TECHNICAL COMMITTEE  
PROPOSED MINUTES**

January 9, 2018 (Tuesday) at 8:30 a.m.  
Tri-County Regional Planning Commission

Attendance: See attached attendance sheet.

**I. Call to Order/Introductions**

Chair Armentrout called the meeting to order at 8:30 a.m. and led the committee in introductions.

**II. Approval of Agenda**

It was **MOVED** by J. Vrabel, **SUPPORTED** by M. Hannahs, to approve the agenda as printed. **MOTION CARRIED UNANIMOUSLY.**

**III. Approval of Minutes**

It was **MOVED** by M. Hannahs, **SUPPORTED** by J. Vrabel, to approve the meeting minutes from November 7, 2017, as printed. **MOTION CARRIED UNANIMOUSLY.**

**IV. Opportunity for Public Comment**

There is no public comment.

**V. FY 2017-2020 Transportation Improvement Program (TIP) Revisions**

A. MDOT Proposed FY 2017-2020 TIP Amendments.

MDOT proposed amendments were presented to the committee.

**It was MOVED by M. Hannahs, SUPPORTED by D. Benson, to recommend MDOT's proposed amendment requests as outlined in the FY 2017-2020 TIP Revision #57 Memorandum with clarifications, dated December 2017 to the Full Commission. MOTION CARRIED UNANIMOUSLY.**

B. Proposed Bridge Program Amendments

The Proposed bridge program amendments were presented to the committee. The bridges that were approved by MDOT's bridge program in 2020 are being proposed additions to the TIP.

B. Peterson stated that the Okemos Bridge Project is being built with other funding sources. There will updates/corrections to the funding in the future. He advised the committee to move forward with what was presented so the project could be programmed.

**It was MOVED by B. Peterson, SUPPORTED by D. Pohl, to recommend the proposed Bridge Program amendment requests as outlined in the FY 2017-2020 TIP Revision #55 Memorandum, dated December 5, 2017 to the Full Commission. MOTION CARRIED UNANIMOUSLY.**

C. **Administrative Modifications**

Administrative Modifications are for informational purposes. The Committee did not have any questions.

VII. **Safety Transportation Performance Measures (TPM)**

Chief Planner Snell stated that the information is being presented this month for review. This item will be acted upon next month for a recommendation to the Commission in February for the upcoming adoption of Performance Measures. TCRPC has two options when it comes to adopting performance measures. TCRPC can develop their own performance measure or support MDOT's effort in developing safety targets. The materials presented showed that the region's safety is below MDOT's statewide averages. Chief Planner Snell asked if the information is understandable and if there was a better way to communicate this information in the future.

Planner Tschirhart further explained the methodology in developing the data presented and explained the fatality rate per miles traveled.

VII. **2045 Regional Metropolitan Transportation Plan (MTP)**

Chief Planner Snell gave the committee an update on the MTP development process. He stated that the MTP open house was held last November. Staff is working on items related to the plan, including Social Economic Data and Congestion.

VIII. **Other Business**

A. **Transportation Improvement Program Process Redesign**

Chief Planner Snell stated that the Redesign process is an effort by MDOT's Performance Excellence Division to review the TIP amendment process in November. Currently, this is an approximately a 60-day process. Ideas were derived to expedite the process. The major change is that some of the review will take place before committee meetings, rather than after. JobNet Phase II will roll out in April, which will also help expedite review.

B. **Commission Reviews of Bylaws and Policies**

CARTS has its own set of bylaws. This may be a topic at a future meeting. Chief Planner Snell stated that the Commission is reviewing their bylaws at this time.

C. **Commissioner Shirley Rodgers**

Chief Planner Snell informed the committee that our Commissioner Shirley Rodgers recently passed away. She was a very active commissioner and will be missed.

D. **CARTS Representation**

If your agency has made changes to their representation. Please send any changes on your agency letterhead noting the changes to our office.

E. **2017 Annual Listing of Regional Transportation Projects**

The annual report is available on our website and printed copies are available.

F. **Local Agency Reports**

Local agencies gave reports on the happenings and projects in their area.

IX. **Adjourn**

**There being no further business, the meeting was adjourned at 9:01 a.m. MOTION CARRIED UNANIMOUSLY.**

## 2018 CARTS Attendance

MEMBERS	REPRESENTATIVE		1/9	2/6	3/6	4/3	5/1	6/5	7/11	8/7	9/5	10/2	11/6	12/4
Bath Township	Shorkey	D	D											
	Wietecha	A												
Capital Area Transit Authority	Funkhouser	D1	D2 A1											
	Arcuicci	D2												
	Hartigan	A1												
	White	A2												
Capital Regional Airport Authority	Sieloff	D	A											
	Vrabel	A												
City of Dewitt	Coss	D	A											
	Miller	A												
City of East Lansing Community Development	McPherson	D	A											
	Roach	A												
City of East Lansing Public Works	House	D	D											
	Scheuerman	A1												
	Lacasse	A2												
City of Grand Ledge	Smith	D												
	LaHaie	A												
City of Lansing	Kilpatrick	D												
	Rieske	A												
City of Lansing	Johnson	D												
	Danke	A												
City of Lansing	Whisler	D	D											
	Craigmile	A												
City of Lansing	Mumby	D	D											
	Parry	A												
City of Mason	Hude	D	D											
	Heck	A1												
	Baker	A2												
Clinton Area Transit	Benson	D	D											
	Gorby	A												
Clinton County Board of Commissioners	Pohl	D	D											
	Vacant	A												
Clinton County Road Commission	Armentrout	D	D											
	Pulver	A												
Delta Charter Twp. Engineering Dept.	Reed	D	D											
	West	A												
Delhi Charter Twp. Public Service	Miller	D	D											
	Elsinga	A												
DeWitt Charter Twp.	Niewiadomski	D												
	Taylor	A												
Dimondale- Village of	Parisian	D	D											
	Hilliard	A												

MEMBERS	REPRESENTATIVE		1/9	2/6	3/6	4/3	5/1	6/5	7/11	8/7	9/5	10/2	11/6	12/4	
Eaton County Area Transit	Webb	D	D												
	Martin	A													
Eaton County Board of Commissioners	Williams	D1	D1												
	Barnes	D													
	Ballou	A													
Eaton County Road Commission	Hannahs	D	D												
	Ballou	A													
Ingham County Board of Commissioners	Cypher	D	D												
	Case Naeyaert	A													
Ingham County Road Department	Conklin	D	A												
	Peterson	A													
Lansing Charter Twp.	Hayes	D													
	Schultz	A													
Meridian Charter Twp. Planning Dept.	Keiselbach	D	D												
	Oranchak	A													
Meridian Charter Twp. Public Works	Ishraidi	D													
	Perry	A													
MDOT -TSC	Spare	D	D												
	Thompson	A													
MDOT- CCFC Sec	Doyle	D	D												
	none	A													
MDOT University Region	Martin	D	A												
	Davis	A													
MSU Campus Park & Planning	O'Donnell	D													
	Kacos	A													
FAA District Office (non-voting)	Vacant	D													
FHWA- Division Office Region V (non-voting)	Dewey	D													
	Pickard	A1													
TCRPC (non-voting)	Chief Planner Snell	D	D												
	I	A1													
Total Voting Membership			25												
Total Membership Present			26												

Others Present:

1/9/17: Christine Barnes, Eaton County; Ken Baker, Tom Silsby, City of Mason; Robert Maffeo, MDOT Planning; Nate Granger, Foth; Will Thompson, MDOT Lansing TSC; Roger Marks, C2AE- Eaton Rapids