



## CARTS TECHNICAL COMMITTEE PROPOSED MEETING MINUTES

May 1, 2018 (Tuesday) at 8:30 a.m.  
Tri-County Regional Planning Commission

- I. **Call to Order/Introductions**  
Ch/Armentrout called the meeting to order at 8:30 a.m.
- II. **Approval of Agenda**  
It was **MOVED** by C. Barnes, **SUPPORTED** by J. Vrabel, to approve the agenda as printed. **MOTION CARRIED UNANIMOUSLY.**
- III. **Approval of Minutes**  
It was **MOVED** by A. Kilpatrick, **SUPPORTED** by C. Barnes, to approve the meeting minutes from April 3, 2018. **MOTION CARRIED UNANIMOUSLY.**
- IV. **Opportunity for Public Comment**  
There was no public comment.
- V. **FY 2020 Federal Local (HSIP) Safety Program**  
Pam Blazo, MDOT Safety Engineer from MDOT Local Agency Programs, presented on the changes and key points of the FY 2020 Federal Local (HSIP) Safety Plan. The call for projects is expected during the month of May.  
  
Patrick Eldridge presented on how WSP (formerly OPUS) can provide assistance to local communities for applying for funding. WSP is under contract with the State of Michigan until September 11, 2018.  
  
The committee had discussions on the safety program and WSP assistance.
- VI. **Proposed Transportation Improvement Program FY 2017-FY 2020 Amendments**  
The map of added and deleted projects was highlighted. Also, a new analysis summary page was developed for the meeting materials to show the impact the proposed amendments and administrative modifications for this cycle has on the FY 2017-2020 Transportation Improvement Program. If you have any further input or suggestions, please contact TIP Coordinator Strach.
  - A. MDOT  
It was **MOVED** by C. Barnes, **SUPPORTED** by J. Vrabel, to recommend the proposed MDOT amendment requests as outlined in the FY 2017-2020 TIP Revision #17 Memorandum, dated April 17, 2018 to the TCRPC Board of Commissioners. **MOTION CARRIED UNANIMOUSLY.**
  - B. City of Lansing  
It was **MOVED** by B. Peterson, **SUPPORTED** by J. Vrabel, to recommend the proposed amendment request as outlined in the FY 2017-2020 TIP Revision #18 Memorandum, dated April 17, 2018 to the TCRPC Board of Commissioners. **MOTION CARRIED UNANIMOUSLY.**

C. Delhi Township - Safe Routes to School

Jared Cypher, Ingham County, stated that there was public comment in opposition to the project after the Ingham County Board of Commissioner had passed the resolution in support of the project. Coordinator Strach stated that she had followed up with Safe Routes to School Grant staff and learned that the portion of the project that received opposition had been removed from the project. It was expressed that more notification to affected residents of opportunities for public input may be needed t.

**It was MOVED by C. Barnes, SUPPORTED by J. Vrabel, to recommend the proposed amendment request as outlined in the FY 2017-2020 TIP Revision #8 Memorandum, dated April 17, 2018 to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY**

D. CATA

**It was MOVED by C. Barnes, SUPPORTED by S. Gorby, to recommend the proposed amendments requests as outlined in the FY 2017-2020 TIP Revision #20 Memorandum, dated April 19, 2018 to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY.**

E. EATRAN

**It was MOVED by C. Barnes, SUPPORTED by S. Gorby, to recommend the proposed amendment requests as outlined in the FY 2017-2020 TIP Revision #18 Memorandum, dated April 17, 2018 to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY.**

F. City of Mason

**It was MOVED by R. Peterson, SUPPORTED by M. Hannahs, to recommend the proposed amendment request as outlined in the FY 2017-2020 TIP Revision #23 Memorandum, dated April 24, 2018 to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY.**

G. Administrative Modifications (informational only)

There were no questions regarding the Administrative Modifications.

**VII. Unified Planning Work Plan (UPWP)**

Chief Planner Snell presented the FY 2019 UPWP to the committee. He stated that the work plan highlights the activities TCRPC staff will be working on over the next fiscal year. The work plan is very similar to last year's, but Performance Measures were added. The Rural Portion of the Work Plan will be presented in July.

**It was MOVED by C. Barnes SUPPORTED by J. Vrabel, to recommend the FY 2019 Unified Planning Work Plan, with any necessary edits, to the TCRPC Board of Commissioners. MOTION CARRIED UNANIMOUSLY.**

**VIII. Performance Measures for the FY 2017-2020 TIP and 2040 Regional Metropolitan Transportation Plan (MTP)**

Chief Planner Snell reported that MPOs are required to provide interim language that address the federal requirement of performance measures in the TIP and MTP.

**It was MOVED by M. Hannahs, SUPPORTED by J. Vrabel, to recommend amending the FY 2017- FY 2020 TIP and the 2040 MTP to include the Proposed Performance Measures language necessary for the FAST Act to the TCRPC Board of**

**Commissioners, with any further input from Federal Highway Administration and Federal Transit Authority. MOTION CARRIED UNANIMOUSLY.**

**IX. 2045 Regional Metropolitan Transportation Plan (MTP)**

Chief Planner Snell gave a brief summary and update of the items included in the plan.

**X. Other Business**

A. FY 2018 Project Obligation Status

Local Agencies were asked if they had any projects that they thought would not make the project obligation deadline for FY 2018. There are currently only a few projects that are not obligated.

B. Local Agency Reports

There were not any reports of significance. Local agencies are waiting on their letting of projects.

C. University Region Pedestrian and Bicycle Committee Meeting

A reminder that this meeting is taking place on May 22<sup>nd</sup> in Jackson was given to the committee.

D. 2045 MTP Public Engagement Meetings Schedule

A flyer with the upcoming schedule was attached to the meeting materials.

**XI. Adjourn**

**Being no further business, the meeting adjourned at 9:26 a.m.**

## 2018 CARTS Attendance

MEMBERS	REPRESENTATIVE	1/9	2/6	3/6	4/3	5/1	6/5	7/11	8/7	9/5	10/2	11/6	12/4
Bath Township	Shorkey	D	D	D		D							
	Wietecha	A											
Capital Area Transit Authority	Funkhouser	D1				D2							
	Arcuicci	D2	D2	D2	D2	A1							
	Hartigan	A1	A1	A1	A1								
	White	A2											
Capital Regional Airport Authority	Sieloff	D											
	Vrabel	A	A	A		A							
City of Dewitt	Coss	D	A	A		D							
	Miller	A											
City of East Lansing Community Development	McPherson	D	A	A	A	A							
	Roach	A											
City of East Lansing Public Works	House	D											
	Scheuerman	A1	D	D	D	D							
	Lacasse	A2											
City of Grand Ledge	Smith	D											
	LaHaie	A											
City of Lansing	Kilpatrick	D		D	D	D							
	Rieske	A											
City of Lansing	Johnson	D		D	D	D							
	Danke	A											
City of Lansing	Whisler	D	D		D	D							
	Craigmile	A											
City of Lansing	Mumby	D	D	D	D	D							
	Parry	A											
City of Mason	Hude	D											
	Heck	A1	D	D	D	D							
	Baker	A2											
Clinton Area Transit	Benson	D	D	D	A	A	A						
	Gorby	A											
Clinton County Board of Commissioners	Pohl	D	D	D	D	D							
	Riley	A											
Clinton County Road Commission	Armentrout	D	D	D	D	D							
	Pulver	A											
Delta Charter Twp. Engineering Dept.	Reed	D	D		A	D							
	West	A											
Delhi Charter Twp. Public Service	Miller	D	D			D	D						
	Elsinga	A											
DeWitt Charter Twp.	Niewiadomski	D											
	Taylor	A											
Dimondale- Village of	Parisian	D	D	D	D	D							
	Hilliard	A											

MEMBERS	REPRESENTATIVE		1/9	2/6	3/6	4/3	5/1	6/5	7/11	8/7	9/5	10/2	11/6	12/4
Eaton County Area Transit	Webb	D												
	Martin	A	D	D	D		D							
Eaton County Board of Commissioners	Williams	D1	D1		D1	D1	D1							
	Barnes	D					D							
	Ballou	A												
Eaton County Road Commission	Hannahs	D	D	D	D	D	D							
	Ballou	A												
Ingham County Board of Commissioners	Cypher	D	D	D			D							
	Case Naeyaert	A												
Ingham County Road Department	Conklin	D	A	A	A	A	A							
	Peterson	A												
Lansing Charter Twp.	Hayes	D												
	Schultz	A												
Meridian Charter Twp. Planning Dept.	Keiselbach	D	D				D							
	Oranchak	A												
Meridian Charter Twp. Public Works	Ishraidi	D		D			D							
	Perry	A												
MDOT -TSC	Spare	D	D	D	D	D	D							
	Thompson	A												
MDOT- CCFC Sec	Doyle	D	D	D	D	D	D							
	none	A												
MDOT University Region	Martin	D	A	D	A	A	A							
	Davis	A												
MSU Campus Park & Planning	O'Donnell	D					D							
	Kacos	A												
FAA District Office (non-voting)	Vacant	D												
FHWA- Division Office Region V (non-voting)	Dewey	D												
	Pickard	A1												
TCRPC (non-voting)	Chief Planner Snell	D	D	D	D	D	D							
		A1												
Total Voting Membership			25	23	24	19	29							
Total Membership Present			26	24	25	20	30							

Others Present:

1/9/18: Christine Barnes, Eaton County; Ken Baker, Tom Silsby, City of Mason; Robert Maffeo, MDOT Planning; Nate Granger, Foth; Will Thompson, MDOT Lansing TSC; Roger Marks, C2AE- Eaton Rapids

2/6/18: Ken Baker, City of Mason; Roger Marks, C2AE- Eaton Rapids; Al Kaltenthaler, C2AE; Gary Bozek, Delta Township

3/6/18: Christine Barnes, Eaton County Board of Commissioners, EATRAN; Gail Watkins, Clinton County Board of Commissioners; Robert Maffeo, MDOT; Noelle Tobias, Delhi Township; Amy Gilson, City of Charlotte; Scott DeVries, City of Williamston; Kevin McDewitt, Mannik & Smith Group; Al Kaltenthaler, C2AE;

4/3/18: Christine Barnes, Eaton County Board of Commissioners, EATRAN; Gail Watkins, Clinton County Board of Commissioners; Joe Pulver, Clinton County Road Commission; Robert Maffeo, MDOT; Noelle Tobias, Delhi Township; Amy Gilson, City of Charlotte; Gary Bozek, Delta Township; James Gallagher, Village of Dimondale, Nate Granger, Foth; Roger Marks, C2AE

5/1/18: Christine Barnes, Eaton County Board of Commissioners, EATRAN; Gail Watkins, Clinton County Board of Commissioners; Joe Pulver, Clinton County Road Commission; Robert Maffeo, MDOT; Amy Gilson, City of Charlotte; Scott DeVries, City of Williamston; James Gallagher, Village of Dimondale, Nate Granger, Foth; Roger Marks, C2AE; Patrick Eldridge, WSP; Michelle Weber-Currie, Maria Habba MDOT OPT; Pam Blazo, MDOT.