



## FINANCE COMMITTEE MEETING MINUTES

June 13, 2018 (Wednesday) at 5:00 p.m.  
Tri-County Regional Planning Commission

I. **Approval of Agenda**

It was **MOVED** by C/Austin, **SUPPORTED** by C/Swope to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

II. **Approval of May 9, 2018 Minutes**

It was **MOVED** by C/Swope, **SUPPORTED** by C/Austin to approve the minutes. **MOTION CARRIED UNANIMOUSLY.**

III. **Finance Report for May 2018**

The finance report was reviewed by Finance Coordinator Hoffman.

It was **MOVED** by C/Austin **SUPPORTED** by C/Swope to recommend the report be received and placed on file. **MOTION CARRIED UNANIMOUSLY.**

IV. **Expenditures Report for May 2018**

C/Schafer said he was going to attend the GLRC training tomorrow at Hannah Center and asked if we pay a fee for the room. Interim Director Snell said that we do and it is paid by the funding source. Hoffman said the fee is about \$325.

It was **MOVED** by C/Austin **SUPPORTED** by C/Swope to recommend the report be received and placed on file. **MOTION CARRIED UNANIMOUSLY.**

V. **Finance Committee Changes**

Interim Director Snell explained the new committee structure with Program and Grant Committee responsibilities being incorporated in the Finance Committee.

VI. **September Speaker Series Event**

Interim Director Snell explained the memo related to the September Speaker Series Event. The funding is from the Economic Development Administration grant. The requested expenditure of \$6,000 is for an estimated attendance of 100 to 125. A registration fee of \$25 will offset some of that cost.

It was **MOVED** by C/Swope **SUPPORTED** by C/Austin to approve the expenditure of \$6,000 for the September Speaker Series Event. **MOTION CARRIED UNANIMOUSLY.**

**VII. Adjourn**

**It was MOVED by C/Swope SUPPORTED by C/Austin to adjourn the meeting at 5:25 p.m. MOTION CARRIED UNANIMOUSLY.**

***The next meeting of the Finance Committee will be Wednesday, July 11, 2018 at 4:00 p.m. at the TCRPC Office.***

**Please note new time!**

**2018 Finance Committee Attendance**

Commissioner	Representing	MEETING DATE											
		1/10	2/14	3/14	4/11	5/9	6/13	7/11	8/8	9/12	10/10	11/7	12/5
Christine Barnes	Eaton County	N/A	N/A	X	X								
Peter Spadafore	City of Lansing, Council	N/A		X	X								
Chris Swope	City of Lansing	N/A	X	X	X	X	X						
Adam Stacey	Clinton County Board of Commissioners	N/A											
Gail Watkins	Clinton County Road Commission	N/A	X	X	X	X							
Kent Austin	Eaton County Board of Commissioners	N/A	X	X	X		X						
Roger A. Eakin (Chair)	Eaton County Board of Commissioners	N/A	X	X	X	X	X						
Julie Brixie	Ingham County, Meridian Charter Twp.	N/A		X									
Randy Schafer	Ingham County Board of Commissioners	N/A	X		X	X	X						
TOTAL (9)		/	5	7	7	4	4						

**Others in attendance**

1/10/2018: Meeting was attended by members appointed in 2017; TCRPC Staff: James Snell and Greg Hoffman

2/14/2018: TCRPC Staff: James Snell and Greg Hoffman

3/14/2018: TCRPC Staff: James Snell and Greg Hoffman

4/11/2018: TCRPC Staff: James Snell and Greg Hoffman

5/09/2018: TCRPC Staff: James Snell and Greg Hoffman

6/13/2018: TCRPC Staff: James Snell and Greg Hoffman