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Tri-County Regional Planning Commission

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MINUTES

Capital Area Regional Transportation Study (CARTS) Technical Committee

DATE: October 6, 2009 (Tuesday)
TIME: 9:30 a.m.
PLACE: **INGHAM COUNTY HUMAN SERVICES BLDG**
Conference Room D/E
5303 S. Cedar Street
Lansing, MI 48910

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Attendance: See attached attendance sheet.

Staff Present: Paul Hamilton, Chief Transportation Planner
Steve Skinker, Transportation Planner
Maria Habba, Executive Assistant

The meeting was called to order by Sneathen at approximately 9:30 a.m.

I. **Minutes**

It was **MOVED** Albertson and **SUPPORTED**, to approve the September 1, 2009 minutes as printed. **MOTION CARRIED UNANIMOUSLY.**

II. **Rural Task Force Report**

Conklin deferred to the two road commission representatives to report on their proposed changes. Hannahs said Eaton County previously requested some force account seal coat projects in 2010 and due to new balances they've added four new seal coat projects in 2010. Marshall Road and Battle Creek Highway projects will be moved down. These changes do not affect other county totals. Armentrout said Clinton County had a 2009 Grand River (Forest Hill to the east .25 mile) project that was moved to 2010 with increased dollar amounts. Their STP Rural went from \$22,000 to \$30,000 and State D Funds went from \$88,000 to \$120,000. In 2014, Clinton County's Airport Road project will use \$200,000 STP Rural and \$200,000 in Federal D funds, totaling \$400,000. They've also added a transit project in the amount of \$12,000. Changes in Clinton County don't affect any other county totals. Hamilton explained that we are operating under the 2008-2011 TIP, so any changes between 2008-2011 are TIP amendments, the rest of the changes between 2011-2014 will go on the preserve list.

It was **MOVED** by Armentrout and **SUPPORTED**, to recommend approval of the Rural Task Force recommendations as stated above. **MOTION CARRIED UNANIMOUSLY.**

(Over)

III. **Regional 2010-2014 Preserve Program**

Skinker referred to the list enclosed in packets and the Committee reviewed all projects by program category. Skinker said these lists will be included in the Regional 2035 Transportation Plan. Changes were suggested as follows.

TEDF (D)/Rural STP Projects

Conklin will provide additional information for his Grand River to Tihart project (Category F).

Small Urban Projects

Lenze suggested putting all of the post 2010 Small Urban projects in the illustrative list – MDOT typically selects one project per year.

Enhancement Projects

Manzella requested rewording the project description on the 5th project listed to read “construct bike loops and purchase on bus bike racks at over 200 bus stops.”

Albertson said the Dimondale project listed on Page 5 is complete and can be removed. Hamilton noted that all of these projects will be placed on the illustrative list unless they’ve been committed.

Safety

Skinker said he is only aware of three safety projects. None of the listed projects have been awarded.

High Risk Rural Roads

Armentrout noted that their 2010 North County Line Road has been awarded for 2011. He also said the 2011 Wright Road project should be moved to 2012 since it has not yet been awarded.

CMAQ Projects

It was noted that Lansing’s 2010 and 2011 projects have not yet been sent to FHWA for an eligibility determination. MDOT hopes to have all projects submitted by the end of the month. Hamilton said there are no conformity implications with preserve projects, so unless we find out that something is not eligible, we should put the 2010 and 2011 projects into the Preserve List in the Long Range Plan and the 2012 and beyond goes on the illustrative list.

Urban STP Project

Skinker said adjustments need to be made beginning on page 15. Projects in gray have financial constraint issues. Conklin said they are going to be submitting a TIP amendment to move the Waverly Road from Grand River Bridge to Lansing Road project from 2010 to 2011 and take money from the Okemos from Sandhill to I-96 STP project in 2011.

Skinker said that the 2012 Washington Avenue project was originally going to be a reconstruct with an original federal share of \$1.1 million. It has now changed to a lane

reduction from 5 to 3 lanes. With this change it is now over \$2.3 million. Hamilton said this project has been modeled. It was decided to scale the project back to \$1.1 million.

Skinker said we are showing a deficit of \$200,000 in 2010. There was discussion on the Okemos, Sandhill project. Since this project was modeled Hamilton suggested that the project be listed in 2015 or beyond to keep it in the same conformity period.

There was discussion on constraining the 2013 and 2014 lists. Hamilton suggested looking at the 2014 City of Mason project and moving it to the 2015 Illustrative list. The City of Mason has applied for this project and it has been modeled. Hamilton said it is uncertain if a functional classification change can be justified at this time. Eaton County and the City of Lansing volunteered to AC \$356 each from the 2013 St. Joe Highway and the 2013 Lowcroft Avenue projects to 2014. Duplicate projects on the Urban STP Illustrative and Bridge lists were noted. Staff will make corrections.

Hamilton reminded members that all lists will be revisited in January during project selection. Members must resubmit applications for all projects.

It was MOVED by Hannahs, and SUPPORTED by Albertson, to recommend that the 2010-2014 preserve program be adjusted as discussed and become the preserve program list in the Regional 2035 Transportation Plan. MOTION CARRIED UNANIMOUSLY.

IV. **Bridge TIP Amendments**

Skinker distributed a bridge TIP amendment for a railroad bridge over Oakland Avenue (M-43). Lott said they're requesting to amend the oversight portion of this project into the TIP since they're using federal funds.

Hamilton addressed the two Clinton County bridges that were awarded a year ago that need to be placed in the TIP. Armentrout distributed their request and noted that these 2011 bridge projects were never placed on the TIP.

Hamilton said all three bridges need to be added to the TIP and to the preserve list.

It was MOVED by Conklin, and SUPPORTED by Armentrout, to add the MDOT and both Clinton County bridges to the TIP and the preserve list. MOTION CARRIED UNANIMOUSLY.

V. **Status of Projects**

Hamilton reported on the status of the rescission. Hamilton distributed a summary from the National Association of Regional Councils (NARC). Hamilton said that he received an email from the Road Information Project (TRIP) indicating that they are trying to put a listing together for the TMAs to include up to 10 improvement projects that are unfunded in the region and have economic development implications. Maleck said they are looking at rebuilding Wilson Road and a small job at Farm Lane and

Grand River. Trent indicated that DeWitt Township is looking at ways to revitalize the Old 27 stretch. Armentrout said they may look at State Road, Turner to 127 BR. Hamilton will distribute necessary forms to CARTS members. Hamilton requested that applications be sent to Skinker.

Skinker requested updates on status of projects.

2009 Urban ARRA Projects

- **CCRC, Clark Road, 127 BR to Wood – Project is complete.**
- **Dewitt, Main Street from Norris to Scott – Project is complete.**
- **ECRC, Creyts Road from Lansing Road to I-496– Project is complete.**
- ECRC, Creyts Road from Saginaw to north .5 miles – Project has been let.
- **Grand Ledge, Brookside from Timbercreek to South – Project is complete.**
- **Grand Ledge, Timbercreek from M-143 to Brookside – Project is complete.**
- **East Lansing, Mt. Hope from the west city limit to the east city limit - Project is complete.**
- **Ingham County, Holt Road from Heatherton to Thorburn – Under construction.**
- **ICRC, Marsh Road from Baker to North County line - Project is complete.**
- **ICRC. Marsh Road from Tihart to the bridge deck north of Franklin - Under construction.**
- Lansing, Edgewood from Washington to Cedar – Project will be let in spring, 2010.
- **Lansing, Michigan Avenue from US 127 to Friendship Court – Under construction.**
- **Lansing, Washington from Miller to Jolly – Open to traffic.**

2010 Listed Urban ARRA Projects

- ICRC, Waverly from Willow to Grand River – This is an ARRA funded project and GI plans will be submitted for a November letting.
- Lansing, Holmes from Berwick to Pleasant Grove – Under design.

2009 Urban STP Projects

- **Clinton County - State Road from Dewitt Road to US 127 BR – AC has been converted.**
- **Marsh from south county line to I-69 BL – Project is complete.**
- **Dimondale – Creyts Road from East Road to North Village limit – Project is complete.**
- Eaton County, Creyts from I-496 bridge to Saginaw – Obligated, waiting for letting.

- **Grand Ledge, Edwards Street from Jenne to Clinton (M-100) - Completed last year; AC has been converted.**
- **Grand Ledge, West Jefferson from Perry to Adams – Project is complete.**
- **East Lansing, Abbot Road from Lake Lansing to the county line - AC has been converted.**
- **Ingham County, Waverly from Michigan to Barton – Under construction.**
- **Ingham County, Marsh from Hamilton to Grand River and Hamilton from Marsh to Okemos – Project is complete.**
- Waverly from the Grand River bridge to Lansing Road – This project has been moved to 2011.
- **Lansing, Moores River Drive from Mt. Hope to west entrance of Francis Park – AC has been converted.**
- **Lansing, Edgewood from MLK to Washington – Almost complete.**
- **Lansing, Grand Avenue from Ottawa to Shiawassee – Under construction.**
- **Lansing, Dunckel Road (US 127 to Collins) and intersection with Collins – Open to traffic.**

2010 Urban STP Projects

- Clinton County, State Road from US 127 BR to Wood – Under design.
- Eaton County, Michigan from Canal to Creyts – Under design.
- Eaton County, Creyts from Lansing Road to Dimondale Village limits – Under design.
- Eaton County, Nixon Road from St. Joe to Rockbridge – No longer in TIP.
- Grand Ledge, Spring/Lincoln Corridor from Pleasant to Jenne – This project has not yet begun.
- Grand Ledge - Timbercreek from M-43 to Brookside – Completed ARRA project.
- East Lansing, Harrison from Kalamazoo to Trowbridge – Under design.
- **Ingham, Waverly from St. Joe to Michigan Avenue - AC project; under construction.**
- Ingham, Mt. Hope from Farm Lane to Hagadorn – Under design.
- **Mason, West Columbia from Cedar to the west city limit – Project is complete.**

Lenze noted that a number of projects were listed twice between the ARRA and the regular program. Staff will review the lists detail and make adjustments accordingly, which may free up funds for the 2010 regular program.

CMAQ

- Eaton County - M-43 at Creyts Road proceeding Northwest – Obligated.

- Eaton County – St. Joe at Nixon - they submitted everything but obligational authority was gone.

Hamilton noted that the region lost \$600,000 this past year as a result of running into statewide limits on obligation authority. Hamilton said it would have been possible to move those dollars into another program had we known that the projects were not going to make the obligation deadline. C/Small discussed this status with the Commission at their September meeting. Hamilton said our state typically has every job obligated by August 1st. He encourages our agencies to have projects ready by October 2nd in an effort to try to get in the first tier. Lenze said members need to allow five weeks lead time before amendments can be approved. All projects must go through the Committee process and MDOT generally does not receive the approved amendments until the Commission has taken action, which is generally on the fourth Wednesday of the month. Hamilton mentioned discussions taking place to only process quarterly TIP amendments, which would have an impact on our flexibility to move projects.

There was discussion on how to avoid losing federal funds in the future. Hamilton suggested adding a contingency for the Urban STP program similar to the CMAQ program.

VI. Clean Commute Update

Cathleen Edgerly, CATA's Clean Commute Coordinator, provided an update on the program. She explained that the program was formed after the region was designated an ozone non-attainment area. The program encourages all forms of alternative transportation and offers assistance in finding the best option for individual commuting needs.

Edgerly noted the peak ozone action season occurs between May and September, usually when temperatures are the warmest. News releases are prepared and published for all ozone action days. There weren't any ozone action days this year. The program offers year round ongoing communication, which includes a monthly newsletter sent to approximately 1,200 recipients through direct mailings. Clean Commute also stays in touch via Facebook, Twitter and U Tube. The program sponsored weather and traffic announcements throughout the peak ozone season this year. This outreach is regarded as very successful.

Clean Commute continues outreach to local businesses and current partners including MSU, GM Delta Plan, Accident Fund, area hospitals and many others. They've recently introduced a new online Commute Matching System which can be accessed on CATA's website at www.cata.org. The Program hosts an annual action event called the Clean Commute Challenge, which was held September 14-18 this year.

She explained incentive programs in place for registered participants. She also noted that the program has reduced volatile organic compounds by almost 10 tons, oxides of nitrogen by 12 tons, and reductions in carbon monoxide by over 75 tons. Edgerly

thanked participants and encouraged members to contact 393-RIDE with any questions.

VII. **TIP Schedule**

Hamilton said the proposed TIP schedule was enclosed in packets. A call for projects will go out by the end of November and project applications are due on January 12th. Hamilton reviewed the schedule with the Committee in detail. Hamilton reminded everyone that old projects will need to be resubmitted. He encouraged members to submit complete project applications.

VIII. **Freight Survey**

The results of the freight survey were enclosed in packets. Hamilton said over 500 were distributed and approximately 35 were returned. Elements of the results will be included in the Long Range Plan.

IX. **Long Range Plan Status**

Hamilton is in the process of writing chapters. He anticipates having the draft available in November (28 days before action). Public information meetings will likely be held in November along with Committee meetings in December.

X. **Status Reports/Other**

A) **County Transportation Summits** – Summits are scheduled as follows:

- Clinton County: October 27, 1:00 p.m. at the CCRC
- Ingham County: October 30, 9:00 a.m. at the ICRC
- Eaton County: October 30, 1:00 p.m. at the ECRC

B) **Non-Motorized Plan Update** – Hamilton will reschedule a non-motorized task force meeting to include this portion in the Plan.

C) **Michigan Avenue/Grand River Corridor Study** – Hamilton distributed business cards with website information on the transportation study (www.MiGRTrans.org). He encouraged members to complete the online survey to provide input on the study.

D) **Greening Mid-Michigan** – Hamilton provided hard copies and CD's of the Phase II reports. He said Phase III is underway.

E) **Other/Adjourn** – There being no further business, the meeting adjourned at approximately 11:35 a.m.

COMPOSITE ATTENDANCE RECORD: 2009 CARTS TECHNICAL COMMITTEE

D = Delegate
A = Alternate
A-1 = 1st Alt.

A-2 = 2nd Alt.
A-3 = 3rd Alt.
C = Cancelled

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												Total
	1/6	2/3	3/3	4/7	5/5	6/2	7/7	8/4	9/1	10/6	11/3	12/1	
<u>Bath Township</u> - J Foulds - D - T. Feltman - A	C												
<u>Clinton County Rd Comm</u> - J Pulver - D - D Armentrout - A1 - A Gove - A2	C	D	A1	D	A1	D	A1	A1	D	D			
Bd Comm - L Martin - D - Vacant - A	C	D	D	D	D	D	D	D	D	D			
<u>Eaton County Rd Comm</u> - B Ballou - D - M Hannahs - A	C	A	A	A	A		A	A	A	A			
Bd Comm - C Hannold - D	C	D		D			D	D					
Bd Comm - D Barr - D - B Ballou - A	C				D	D	D		D	D			
<u>Ingham County Rd Comm</u> - W Conklin - D - B Peterson - A	C	D	D	D	D	D	A	D	D	D			
Bd Comm - J Cypher - D - D Holman - A	C	D	D		D	D	D	D	D				
<u>E Lansing Community Dev</u> - R Springer - D - T Schmitt - A	C	D	D	A	A	D	D	A	D	D			
Public Works - T Sneathen - D - R Lacasse - A	C	A	D	D	D	D	A	A	A	D			
<u>Lansing Transportation Office</u> - A Kilpatrick - D - M Whisler - A	C	D			D		D		D	D			
Planning Office - B Johnson - D - B Rieske - A	C				A			A	A	A			
Public Service - C Gamble - D - S. House - A	C				D		D						
City Engineer - D Johnson - D - V Rose - A	C	D	D					A		D			

COMPOSITE ATTENDANCE RECORD: 2009 CARTS TECHNICAL COMMITTEE

Others Present

<p><u>February 3, 2009</u> – Wanda Darrow, City of Potterville; Tom Oliver, Village of Webberville; Dan Vreibel, City of St. Johns; Alan Gove, Clinton County Road Commission; Bob Peterson, Ingham County Road Commission; Dave Feher, City of Eaton Rapids; Tracy Miller, Delhi Charter Township; Amy Schoonover, City of Charlotte.</p>	<p><u>March 3, 2009</u> – Tom Oliver, Village of Webberville; Scott Poyer, City of Eaton Rapids; Ron Lacasse, City of East Lansing.</p>	<p><u>April 7, 2009</u> – Dave Feher, City of Eaton Rapids; Tom Oliver, Village of Webberville; Alan M. Dolley, City of Williamston; Bob Peterson, Ingham County Road Commission; Dan Armentrout, Clinton County Road Commission; Dan Vreibel, City of St. Johns; Wanda Darrow, City of Potterville; Chris Olsen, City of DeWitt.</p>
<p><u>May 4, 2009</u> – Tom Oliver, Village of Webberville; Ronald Lillywhite, Village of Webberville; Ron Lacasse, City of East Lansing; Dan Vreibel, City of St. Johns; Amy Schoonover, City of Charlotte; Dave Feher, City of Eaton Rapids; Martha Owen, City of Leslie.</p>	<p><u>June 2, 2009</u> – Larry Doyle, MDOT; Spencer Stevens, FHWA HQ; Ed Christopher, FHWA, Chicago; Kurt Zachary, FHWA; Tom Oliver, Village of Webberville; Dan Armentrout, Clinton County Road Commission; Brian Reed, City of Leslie; Stephanie Fox, MSU; Ron Lacasse, City of East Lansing; Dan Vreibel, City of St. Johns; Amy Schoonover, City of Charlotte; Dave Feher, City of Eaton Rapids.</p>	<p><u>July 7, 2009</u> – Dave Feher, City of Eaton Rapids; Tom Oliver, Village of Webberville; Amy Schoonover, City of Charlotte; Stephanie Fox, MSU.</p>
<p><u>August 4, 2009</u> – Tom Oliver, Village of Webberville; Bob Peterson, Ingham County Road Commission; Amy Schoonover, City of Charlotte; Stephanie Fox, MSU.</p>	<p><u>September 1, 2009</u> – Dave Feher, City of Eaton Rapids; Dan Vreibel, City of St. Johns; Dan Armentrout, Clinton County Road Commission; Bob Peterson, Ingham County Road Commission; Tom Oliver, Village of Webberville; Dal McBurrows, MDOT;</p>	<p><u>October 6, 2009</u> – Cathleen Edgerly, CATA; Tom Oliver, Village of Webberville; Gerrad Godley, Williamston/Eaton Rapids; Dave Feher, Williamston/Eaton Rapids; Dan Armentrout, CCRC; Noelle Tobias, Delhi Township; Amy Schoonover, City of Charlotte; Martha Owen, City of Leslie.</p>