



50 Years of Service  
1956 - 2006

## Tri-County Regional Planning Commission

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### MINUTES

**Transportation Economic Development Fund (TEDF)  
Rural Task Force of the  
Surface Transportation Program (STP) Subcommittee of the  
Capital Area Regional Transportation Study (CARTS) Technical Committee**

**DATE:** September 1, 2009 (Tuesday)  
**TIME:** 8:50 a.m.  
**PLACE:** **Ingham County Human Services Building**  
Conference Room D/E  
5303 S. Cedar Street  
Lansing, MI 48910

#### OFFICERS

**CHAIRPERSON**  
Carol Wood

**VICE-CHAIRPERSON**  
Dianne Holman

**TREASURER**  
Larry Martin

**SECRETARY**  
Howard Pizzo

**COMMISSIONERS**  
Russel Bauerle  
Kevin Beard  
James Dravenstatt-Mocerri  
Glenn Freeman, III  
Eric Hewitt  
Tim Kaltenbach  
Art Luna  
Brian McGrain  
Ralph Monsma  
David Pohl  
Shirley M. Rodgers  
Marsha Small  
Carol Strachan  
Darrell Tennis  
John Veenstra

#### EX-OFFICIO

**LANSING MAYOR**  
Virgil Bernero

**COUNTY BOARD  
CHAIRPERSONS**  
Joseph Brehler  
Debbie DeLeon  
Larry Martin

**EXECUTIVE DIRECTOR**  
Jon W. Coleman

**Attendance:** See attached attendance sheet.

**Staff Present:** Paul Hamilton, Chief Transportation Planner  
Steve Skinker, Transportation Planner

The meeting was called to order by Conklin at approximately 9:00 a.m.

#### I. Rural Task Force Meeting

Hamilton requested that the Rural TEDF Task Force consider additional Rural TEDF Category D, Rural STP and Rural ARRA stimulus projects to be included in the Regional 2035 Transportation Plan.

Hamilton said 2011-2014 projects need to be programmed in the Plan. Project Selection Day will occur in January, 2010 for the 2011-2014 Transportation Improvement Program (TIP); however, these projects need to be programmed at this time for Plan development purposes. He said 2014 projects will be selected today for the Plan and it will be assumed that the previously programmed 2011-2013 projects are accurate.

Hamilton noted that the 2011-2014 TIP will not likely be approved by FHWA until at least October 1, 2010. This date is subsequent to the Plan being adopted by TCRPC in order to meet federally mandated requirements. Amendments may be made to the TIP after Plan adoption.

Skinker distributed a list of projects that also included an illustrative list of unfunded projects as reviewed by Long Range Plan Task Force.

(Over)

Skinker noted that the Clinton County Road Commission is requesting a TIP amendment for Rural ARRA based on their balance (distributed).

A. Minutes

It was MOVED by Armentrout, SUPPORTED by Conklin, to approve the minutes of April 7, 2009. MOTION CARRIED UNANIMOUSLY.

B. Opportunity for Public Comment

No public comments.

C. Status of Projects

Skinker requested status reports from member agencies on any TEDF, Rural STP and Rural Stimulus Projects. Reports are as follows:

- Ingham County, Williamston Road, Sherwood to Haslett – Project is complete.
- Clinton County, Clark Road – under construction (came in under the estimated bid cost).
- Clinton County, Alward Road – Completed (came in under the allotment).
- Clinton County, both pieces of Colony Road – both are complete and both came in under the TIP amount.
- Eaton County, Five Point Highway – They are requesting a change to seal and coat. Project has not been submitted.
- Ingham County, Bellevue, Barnes, and Morton/Heaney Roads – Conklin said all three of these projects are complete.

Skinker said this completes the list.

Armentrout said the Colony Road, Tallman to Forest Hill, was replaced with Colony Road, 127 to Chandler. He said this project has been obligated and it is complete. Armentrout said Clinton County is requesting a TIP amendment (distributed) on the seal coats because they were able to get those cheaper than expected. He said that based on low ARRA bids they are able to add a \$67,456.95 project, so he's requesting to add Howe Road from Grange to Wacousta (5 mile stretch of seal coat). This project would be done next spring and obligated before the December 30<sup>th</sup> deadline. It will also go through the full TIP process in September.

It was MOVED by Armentrout, SUPPORTED by Mason, to recommend approval of Clinton County TIP amendment request to add Howe Road from Grange to Wacousta with carryover funds. MOTION CARRIED UNANIMOUSLY.

Hannahs also requested an Eaton County TIP amendment to remove the Five Point Marshall to Maurer project to replace with all their seal coat projects (approx. \$540,000). All projects will be submitted and obligated this year and they'll be completed next spring.

It was MOVED by Conklin, SUPPORTED by Armentrout, to recommend approval of Eaton County's TIP amendment request. MOTION CARRIED UNANIMOUSLY.

D. Revenue Assumptions

Lenze suggested using the 2013 target amount as the 2014 figures for the purpose of this task.

E. Additional Rural ARRA Stimulus Projects/Other

Armentrout requested to add, in 2014, Airport Road (Cutler to Pratt) Rural STP funds \$500,000 total cost to resurface.

Conklin requested \$480,000 with chip seal countywide with locations to be determined for the 2014 LRP, which is approx. 24 miles.

It was MOVED by Hannahs, SUPPORTED by Armentrout, to recommend approval of the changes to Ingham County, and Eaton County chip seals, and the Clinton County Airport Road. MOTION CARRIED UNANIMOUSLY.

Armentrout had a correction to the balance sheet – he said the transit 2011 balance should be \$62,000 and the Wright Road project should not include \$50,000 in the “D” funds. Armentrout believes a TIP amendment was processed for this request (staff later checked and an administrative amendment is underway to support this request).

It was MOVED by Armentrout, SUPPORTED by Hannahs, to recommend approval of taking 2011 Wright Road's \$50,000 and adding it to the transit balance for fencing increasing the amount to \$62,000. MOTION CARRIED UNANIMOUSLY.

F. Other/Adjourn

There being no further business, the meeting adjourned at approximately 9:30 a.m.

COMPOSITE ATTENDANCE RECORD: RURAL TEDF Task Force of the STP Subcommittee of the CARTS TECHNICAL COMMITTEE  
January 1999 – September 2009

See Membership List  
for Alternate's Name

D= Delegate  
A = Alternate  
A-1 = 1st Alt.

A-2 = 2nd Alt.  
A-3 = 3rd Alt.  
C = Cancelled

GOVERNMENTAL UNIT/AGENCY & DELEGATE	1/29/99	11/30/99	1/21/00	2/2/01	1/31/03	1/27/05	11/7/06	2/2/07	4/3/07	10/7/08	1/30/09	4/7/09	9/1/09	
	<u>Clinton County</u> Rd Comm - J. Pulver (2008)	D	D	D	D	D	A	A	A	A	D	D	D	D
Rural Communities														
<u>Eaton County</u> Rd Comm - B. Ballou	D	D		D	D	D	D	D	A	A	A	A	A	
Rural Communities				D										
<u>Ingham County</u> Rd Comm - B. Conklin (2008)	D	D	D	D	A	A	A	A	A	A	D	D	D	
Rural Communities	D	D	D	D							D			
<u>Capital Area Transit Authority</u> J Manzella (2008)							D	D		D	D	D		
<u>Eaton County Transit Authority</u> D Webb (2009)				D	D	D	D	D	D		D			
<u>Clinton Transit</u> <del>S Leiby</del> Rose May Mason (2006)					D	D	D	D		D	D	D	D	
<u>MDOT STPD Sec</u> Ray Lenze	D	D	D	D	D	D	D	D	D	D	D	D	D	
<u>TCRPC</u> P Hamilton - A1 S Skinker - A2 Jon Coleman (non-voting) - D	A1	A1	A1	A2	A1	A1	A1	A1	A1	A1	A1	A1	A1	
Total Voting Membership	5	5	4	7	6	6	7	7	5	6	8	6	5	
Total Membership Present	6	6	5	8	7	7	8	8	6	7	9	7	6	

**Guests and Others Present 1/29/99**

Susan Richardson, MDOT  
Adrian Stroupe, MDOT  
Tony Kratofil, MDOT - University Region  
Steve Redmond, MDOT  
Tom Coleman, City of Williamston  
Howard McCaffery, City of Charlotte  
Dan Vreibel, Clinton County Road Commission  
Alan Gove, Clinton County Road Commission  
Bob Ancel, DeWitt Township

**Guests and Others Present - 11/30/99**

Jason Eppler, City of DeWitt  
Bob Ancel, DeWitt Township  
Adrian Stroupe, MDOT Planning  
Rick Fowler, MDOT Planning  
Tony Kratofil, MDOT University Region  
Jim Cramer, FHWA

**Guests and Others Present - 1/21/00**

Rick Fowler, MDOT  
Ray Severy, McNamee, Porter & Seeley

**Guests and Others Present - 2/2/01**

Susan Richardson, MDOT  
Robert Peterson, Ingham Co Road Commission  
Lynn Warren, MDOT/TSC  
Terry Anderson, MDOT/TSC  
Howard McCaffery, City of Charlotte  
Connie Benca, MDOT/UPTRAN  
Jim Albertson, Village of Dimondale  
Dan Vreibel, Clinton County Road Commission  
Jason Eppler, City of DeWitt  
Jon Bayless, City of Grand Ledge  
Larry LaHaie, City of Grand Ledge

**Guests and Others Present – 1/31/03**

Mark Craft, Eaton County Road Commission  
Amber Simon, MDOT Economic Development  
Michael Leon, MDOT Economic Development  
Howard McCaffery, Charlotte  
Scott Poyer, Eaton Rapids  
Susan Richardson, MDOT  
Paul Lott, MDOT  
Alan Gove, CCRC  
Kristine Silver, Potterville  
Jason Eppler, DeWitt  
Jim Albertson, Dimondale  
David Martin, EATRAN

**Guests and Others Present – 1/27/05**

Robert Whaley, MDOT  
Doug Needham, MDOT  
Nick Peerfili, MDOT  
Susan Richardson, MDOT  
Cindy Durrenberger, FHWA  
Mark Craft, ECRC

**Guests and Others Present – 11/07/06**

Susan Richardson, MDOT  
Cindy Durrenberger, FHWA  
Larry Doyle, MDOT - Lansing TSC  
Matthew Hannahs, Eaton Co Road Commission  
Tom Oliver, Village of Webberville

**Guests and Others Present - 2/2/07**

Alan Gove, Clinton Co Road Commission  
Scott Poyer, City of Eaton Rapids  
Matthew Hannahs, Eaton Co Road Commission  
Tom Oliver, Village of Webberville  
Janet Holoweiko, MDOT  
Jean Ruestman, MDOT

**Guests and Others Present - 4/3/07**

Cindy Durrenberger, FHWA

**Guests and Others Present - 10/7/08**

Susan Richardson, MDOT  
Dan Armentrout, CCRC

**Guests and Others Present - 1/30/09**

Susan Richardson, MDOT  
Paul Steinman, MDOT-TSC  
Scott Poyer, City of Eaton Rapids  
Brian Reed, City of Leslie\*  
Tom Oliver, Village of Webberville  
Rolly Olney, City of Mason  
Don Heck, Wolverine Engineers  
Alan Gove, CCRC  
Bob Peterson, Ingham County Road Commission  
Debbie Alexander, CATA  
Dan Vreibel, City of St. Johns  
Wanda Darrow, City of Potterville  
Amy Schoonover, City of Charlotte  
Jane Dykema, City of Lansing  
Jim Albertson, Village of Dimondale  
Dan Armentrout, CCRC  
Shelagh Kosinski, Public Guest

\*Ingham - Small Communities Representative

**Guests and Others Present - 4/7/09**

Tom Oliver, Village of Webberville  
Alan Dolley, City of Williamston  
Bob Peterson, ICRC  
Dan Armentrout, CCRC

**Guests and Others Present - 9/1/09**

Dan Armentrout, CCRC  
Robert Peterson, Ingham Co Road Commission