



Tri-County Regional Planning Commission

913 West Holmes-Suite 201
Lansing, Michigan 48910
Telephone (517) 393-0342
Web Page: www.mitrpc.org
Email: tcrpc@acd.net
Fax (517) 393-4424

OFFICERS

CHAIRPERSON
Carol Wood

VICE-CHAIRPERSON
Dianne Holman

TREASURER
Larry Martin

SECRETARY
Howard Pizzo

COMMISSIONERS
Russel Bauerle
Kevin Beard

James Dravenstatt-Moceri
Glenn Freeman, III
Eric Hewitt
Tim Kaltenbach
Art Luna
Brian McGrain
Ralph Monsma
David Pohl
Shirley M. Rodgers
Marsha Small
Carol Strachan
Darrell Tennis
John Veenstra

EX-OFFICIO

LANSING MAYOR
Virgil Bernero

**COUNTY BOARD
CHAIRPERSONS**
Joseph Brehler
Debbie DeLeon
Larry Martin

EXECUTIVE DIRECTOR
Jon W. Coleman

REGULAR MEETING TRI-COUNTY REGIONAL PLANNING COMMISSION

DATE: December 17, 2009 (Wednesday)
TIME: 7:30 p.m.
PLACE: INGHAM COUNTY HUMAN SERVICES BLDG
Conference Room A
5303 S. Cedar Street
Lansing, MI 48910

CALL TO ORDER: Ch/Wood called the meeting to order at approximately 7:30 p.m.

PLEDGE OF ALLEGIANCE Ch/Wood led the assembly in the Pledge of Allegiance.

ROLL CALL

Present: See attached sheet.

Absent: See attached sheet.

Staff Present: See attached sheet.

APPROVAL OF AGENDA

It was **MOVED** by C/Bauerle, **SUPPORTED** by C/Dravenstatt, to approve the agenda as printed. **MOTION CARRIED UNANIMOUSLY.**

APPROVAL OF MINUTES

It was **MOVED** by C/Hewitt, **SUPPORTED** by C/Veenstra, to approve the minutes of October 28, 2009 with the correction of typos as noted. **MOTION CARRIED UNANIMOUSLY.**

COMMUNICATIONS

Coleman announced that the 2035 Transportation Plan and Plan Supplements are now available. Paper copies and CD's were made available to the Commission. Information on the upcoming public information meetings was also distributed.

(Over)

Ch/Wood noted that two Commission meetings will be held in the month of January. A Special TCRPC meeting will be held at the Hannah Community Center on January 21, 2010 to act on the 2035 Transportation Plan, and the TCRPC Annual Dinner meeting will be held on January 27, 2010 at the East Lansing Marriott Hotel. Meeting notices will be distributed accordingly.

Coleman noted information distributed to the Commission as follows.

- A brochure was distributed on the upcoming Greening Mid-Michigan workshop that will be held at the Hannah Community Center on Thursday, February 18, 2010 from 5:00 – 8:00 p.m. (light dinner will be provided)
- Notice of public meeting being held on the Michigan/Grand River Avenue transportation study was also distributed.
- LEAP's new brochure, Greater Lansing Next: A Plan for Regional Prosperity, that was featured at the rollout meeting at the Wharton Center on November 10, 2009 was distributed.

Coleman said LEAP's desire to form a Metropolitan Council will be discussed under the Executive/Personnel Committee report.

PUBLIC COMMENTS

No public comments.

DIRECTOR'S REPORT

Asset Management Council Annual Report

Coleman introduced Gerald Richards, Meridian Township, who serves as board member on the Asset Management Council representing all the townships in Michigan. He noted that cities/villages and counties are all also represented on the Council.

Mr. Richards provided a detailed overview of the 2008 Annual Report to the State Transportation Commission by the Transportation Asset Management Council (power points of the presentation were enclosed in packets). More information can be obtained by visiting the Asset Management Council's website at www.michigan.gov/mdotamc.

Mr. Richards welcomed comments or suggestions that he could take back to the Asset Management Council.

Comments were made as follows.

C/Veenstra said preventative maintenance of pavement is common sense and much more cost effective in the long term. He said the past practice of in waiting until the road is in poor condition before its repaired is a waste of money. C/Veenstra also commented on his support for increasing the gas tax in Michigan; however, doubling car registration fees is an unfair regressive tax, and he hopes that it gets deleted from the package.

Ch/Wood thanked Mr. Richards for his presentation.

American Recovery and Reinvestment Act of 2009

Hamilton reported that all stimulus projects are either complete or wrapping up. He noted that the Holmes Road project problem has been resolved along with Edgewood Blvd. project. Hamilton said it appears that there will possibly be a second stimulus bill to provide additional funding for highway improvements and transit projects. Hamilton discussed issues of reauthorization and noted that the committees will begin prioritizing projects after the first of the year.

COMMITTEE REPORTS

Executive/Personnel Committee

Ch/Wood reported on the November 12, 2009 and December 9, 2009 Executive Committee meetings.

Ch/Wood noted the Commission's direction to the Executive Committee to draft a letter of support on behalf of the MSU Extension program to the Governor at the October TCRPC meeting. Subsequently, pending issues were resolved and MSU requested that TCRPC not submit a letter. Ch/Wood said discussion of policy issues related to public comment was discussed and that looking at transportation forms was deferred to the Transportation Review Committee (TRC). Ch/Wood briefly touched on the other updates.

1) Staff Compensation Package

Ch/Wood said the Committee met and recommends that TCRPC provide staff with a 1% increase effective January 1, 2010. Ch/Wood noted the revenues staff has brought to the Commission and also noted that the staff is salary based with no overtime pay.

This increase of approximately \$7,500 has already been established in the FY 2010 budget.

It was MOVED by Ch/Wood, SUPPORTED by C/Veenstra, to approve a 1% cost of living increase for TCRPC staff effective January 1, 2010.
MOTION CARRIED UNANIMOUSLY.

- 2) Executive Director's Evaluation/Compensation
Ch/Wood thanked Commissioners who submitted evaluations of the Executive Director. The Committee conducted Coleman's annual evaluation and she noted that there were no "needs to improve" listed on the evaluation forms.

It was MOVED by Ch/Wood, SUPPORTED by C/Beard, to approve a 1% increase in salary to the Executive Director effective January 1, 2010.
MOTION CARRIED UNANIMOUSLY.

Ch/Wood said the Committee acted on and signed pension plan amendments to comply with PPA, HEART Act and other law changes.

Ch/Wood asked Coleman to provide an overview of Lansing Economic Area Partnership (LEAP) efforts. Coleman explained that he's been working with LEAP during the last couple of months as they look at forming a Metropolitan Council for this area. He said they've been working on this for over one year. Coleman explained the Metropolitan Council Act by referring to information provided in the "Metropolitan Council Act: A Fact Sheet – State and Local Government Program – Michigan State University,," which was distributed. Coleman also noted differences in the Regional Planning Commission Act and the Metropolitan Council Act and referred to the handouts on the Grand Valley Metro Council. Coleman also touched on federal/state laws with regard to the re-designation of an existing MPO.

Coleman said the Committee suggested that this information be provided in order to keep members fully informed of discussions taking place in the region on possibly forming a Metro Council.

C/Veenstra questioned LEAP's efforts and asked what the purpose would be since the region has an MPO function.

Coleman addressed this question by explaining some advantages of a Metro Council vs. that of a Regional Planning Commission under Michigan law.

Ch/Wood noted that LEAP has moved forward with the effort with little understanding of TCRPC's responsibilities. It was suggested that LEAP attend a future Commission meeting to begin these discussions with the TCRPC.

Coleman also provided a technical paper as part of TCRPC's Regional Growth Project as background information. Coleman explained that the results of the paper were to determine what TCRPC could implement as part of the Regional Growth project.

Ch/Wood thanked the Commissioner for their input.

Ch/Wood said the Federal Certification Review report will be presented to the Commission in January and a presentation will be made by FHWA at the February Commission meeting.

Program & Grant Review
Committee

No meeting.

Regional Growth Steering
Committee

C/Martin reported on the October 23, 2009 Steering Committee meeting.

C/Martin deferred to the meeting minutes for details on the discussion items. C/Martin said Harmony Gmazel provided information on the grant proposal the URSD/USB Committee submitted to the Land Information Access Association (LIAA). She also provided information on the Greening Mid-Michigan project, efforts of the Land Use Health Resource Team (LUHRT), Planners' Brown Bag Lunch, etc.

Transportation Review
Committee

No meeting.

Finance Committee

C/Martin reported on the December 17, 2009 Finance Committee meeting.

- 1) Financial Report – October and November 2009
After review, the Committee recommends the October and November 2009 financial reports be received and placed on file.

It was MOVED by C/Martin, SUPPORTED by C/Pohl, to receive and place on file the October and November 2009 financial reports. MOTION CARRIED UNANIMOUSLY.

2) FY 2009 Audit

C/Martin said the auditor was present to give the Committee a report on the FY 2009 Audit. C/Martin said the report was positive. There were three recommendations on Page 70 of the audit. After review, the Committee recommends the audit be accepted and placed on file with copies forwarded to funding agencies.

It was MOVED by C/Martin, SUPPORTED by C/Monsma, to accept and place on file the FY 2009 Audit. MOTION CARRIED UNANIMOUSLY.

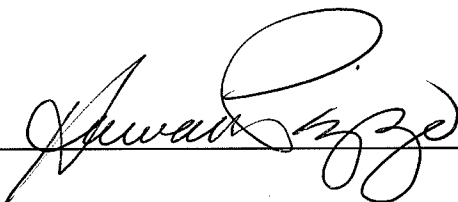
OTHER

C/Pohl noted that Kent County Board of Commissioners appropriated \$275,000 out of their general fund budget to operate a Purchase of Development Rights (PDR) program in their county.

Coleman thanked the Commission for all their support in the past year and participating in his evaluation process. Ch/Wood thanked everyone for there efforts this year as well.

Coleman mentioned the overlap in appointed members with the January meeting schedule to adopt the 2035 Transportation Plan. He encouraged each of the governmental units to make any new appointments effective after the action on the Plan on January 21, 2010. Coleman will be contacting local boards as appropriate.

There being no further business, it was MOVED by C/Pohl, SUPPORTED by C/Martin, to adjourn the meeting at approximately 8:45 p.m. MOTION CARRIED UNANIMOUSLY.

S/  _____

Date: 1/21/10

2009 Commissic Attendance Record

Commissioner	MEETING DATE													Total
	1/28	2/25	3/25	4/29	5/27	6/24	7/29	8/26	9/23	10/28	11/19	12/17		
Clinton County	Russel Bauerle	X	X		X	X	X	X	X	X	C	X	10	
	Larry Martin	X	X	X	X	X	X	X		X	C	X	10	
	David Pohl	X	X	X	X	X			X	X	C	X	9	
Eaton County	Howard Pizzo	X	X	X		X		X	X	X	C	X	8	
	Glenn Freeman			X	X	X	X	X	X	X	C		7	
	Carol Strachan	X	X	X	X	X		X	X	X	C	X	10	
	Art Luna	X	X	X	X		X	X	X	X	C		9	
	Darrell Tennis	X	X	X	X	X	X	X	X	X	C	X	11	
Ingham County	Dianne Holman	X	X	X	X	X	X	X	X	X	C	X	11	
	John Veenstra	X	X	X	X	X	X	X	X	X	C	X	11	
	Kevin Beard		X			X	X				C	X	5	
	James Dravenstatt-Mooceri	X	X	X	X	X	X	X	X	X	C	X	10	
	Brian McGrain	X	X	X	X	X		X	X	X	C		8	
City of Lansing	Eric Hewitt	X	X	X		X		X	X	X	C	X	10	
	Ralph Monsma	X	X	X	X		X	X	X		C	X	9	
	Tim Kaltenbach		X			X		X			C		4	
	Shirley Rodgers			X	X		X	X		X	C		5	
	Carol Wood	X	X	X	X	X	X	X		X	C	X	10	
MDOT	X	X	X	X	X	X	X	X	X	C		10		
TOTAL	15	17	16	15	16	13	15	17	15	15	C	13		

X = Present
 C = Cancelled
 Quorum = 10

ADDITIONAL ATTENDANCE

Staff Present:	Others Present:
January 28, 2009 Annual Dinner Meeting	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Marney Turner, Paul Hamilton, Steve Skinker, Laura Tschirhart, Paul Dionne, Christine Spitzley, Erin Campbell, Christine Hnatiw, Dan Dillinger, Harmony Gmazel, Hary Prawiranata	<u>Outgoing Commissioners:</u> Phil Chisholm, Delta Charter Township; Fred Marquardt, Eaton County Board of Commissioners; Joe Guenther, Ingham County Road Commission <u>Others:</u> The Honorable Rick Jones, State of Michigan Representative; Tony Baltimore, Congressman Mike Rogers Office; Matthew Myers, Ingham County Controller; John Fuentes, Eaton County Controller; Joseph Brehler, Chair Eaton County Board of Commissioners.
February 25, 2009	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Paul Hamilton, Steve Skinker, Christine Hnatiw	Paul Lott, MDOT; Joe Manzella, CATA; Kevin Lavery, WKAR Radio; H. David Arkins, Citizens Against Extending Michigan Avenue (CAMAЕ); R. Douglas Kosinski, CAMAE; Jim Mociaczonek, CAMAE.
March 25, 2009	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Paul Hamilton, Christine Hnatiw	Jackie Tennis, guest.
April 29, 2009	
Jon W. Coleman, TCRPC Executive Director Maria Habba, Paul Hamilton	Lt. Gary Megge, Michigan State Police; Joe Manzella, CATA.
May 27, 2009	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Paul Hamilton	Fred Fry, Citizen
June 24, 2009	
Jon W. Coleman, TCRPC Executive Director Maria Habba, Paul Hamilton	Paul Lott, MDOT; Nicole Wilson, CATA; Joe Manzella, CATA; Channel 6 News
July 29, 2009	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Steve Skinker	Joe Manzella, CATA
August 26, 2009	
Jon W. Coleman, TCRPC Executive Director Paul Hamilton, Steve Skinker, Maria Habba	R. Douglas Kosinski, Citizens Against Extending Michigan Avenue (CAMAЕ); Shelagh Kosinski, CAMAE; Don Skittenhelm, CAMAE
September 23, 2009	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Paul Hamilton	Joe Manzella, CATA
October 28, 2009	
Jon W. Coleman, TCRPC Executive Director Paul Hamilton, Greg Hoffman, Maria Habba	R. Douglas Kosinski, Citizens Against Extending Michigan Avenue (CAMAЕ); Shelagh Kosinski, CAMAE; two other guests from CAMAE; Cathleen Egerly, CATA.
December 17, 2009	
Jon W. Coleman, TCRPC Executive Director Paul Hamilton, Steve Skinker, Greg Hoffman, Maria Habba	Gerald Richards, Michigan Transportation Asset Management Council