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# Tri-County Regional Planning Commission

913 West Holmes-Suite 201  
Lansing, Michigan 48910  
Telephone (517) 393-0342  
Web Page: www.mitrpc.org  
Email: tcrpc@acd.net  
Fax (517) 393-4424

## MINUTES

### Capital Area Regional Transportation Study (CARTS) Technical Committee

DATE: January 5, 2010 (Tuesday)  
TIME: 9:30 a.m.  
PLACE: INGHAM COUNTY HUMAN SERVICES BLDG  
Conference Room D/E  
5303 S. Cedar Street  
Lansing, MI 48910

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Attendance: See attached attendance sheet.

Staff Present: Paul Hamilton, Chief Transportation Planner  
Steve Skinker, Transportation Planner  
Maria Habba, Executive Assistant

The meeting was called to order by Ch/Cypher at approximately 9:35 a.m. Ch/Cypher reminded members to state their name when making or supporting in order for the record to accurately reflect these actions. Ch/Cypher said there is a request to add a late agenda item to consider additional ARRA transit projects. Ch/Cypher requested that this item be added under Item IV, before the informational items.

#### I. Minutes

Ch/Cypher noted that Page 3 of the minutes was erroneously omitted from the distributed copies. Copies of the misplaced page were made available. It was MOVED by Rieske and SUPPORTED by Otto, to approve the December 9, 2009 minutes as corrected. MOTION CARRIED UNANIMOUSLY.

#### II. Long Range Plan Task Force Report

Hamilton said a legal notice was published and noted that all meetings are open to the public. Opportunity for public comment is available subject to reasonable rules of the Chair in accordance with the CARTS bylaws. Hamilton noted that additional public information meetings have been scheduled in addition to the regular committee meetings as follows.

- The TRC meeting will be held on January 13 at 4:00 p.m. at the Foster Community Center in Lansing.
- A Special TCRPC meeting will be held on January 21, 2010 at the Hannah Community Center to act on the Plan.

(Over)

*Public information meetings will be held in conjunction with each of the meetings listed above in order to provide the opportunity for public comments on the Plan.*

- Two additional public information meetings are also scheduled on January 6th from 5:00 – 7:00 p.m. at the Southside Community Center in Lansing, and on January 7th from 7:00 – 9:00 p.m. at the Hannah Community Center in East Lansing.

Ch/Cypher called for any public comments at this time. There were no members of the public present to comment.

Rieske said the Task Force has been meeting for several months. Rieske said Hamilton presented a summary of the Plan and no public comments were received. The Task Force recommended approval of the Resolution in Appendix C of the 2035 Long Range Plan.

An errata sheet was distributed and Hamilton noted that the errata sheet will be inserted in the final document.

It was MOVED by Rieske, SUPPORTED by Williams, to recommend approval of the resolution in Appendix C.

MOTION CARRIED UNANIMOUSLY.

III. **TIP Amendment – Regional 2035 Transportation Plan**

Hamilton said the Committee is being asked to recommend TIP amendments as needed to make the 2008-2011 TIP consistent with the Regional 2035 Transportation Plan and conformity determination. It was suggested that a list be generated to show any inconsistencies.

It was MOVED by Peterson, SUPPORTED by Armentrout, to recommend approval of making TIP amendments as needed to make the 2008-2011 TIP consistent with the Regional 2035 Transportation Plan. MOTION CARRIED UNANIMOUSLY.

IV. **TIP Amendment Bridge Projects**

Hamilton said enclosed was a listing of recently selected bridge projects. All of these projects need to be listed included the illustrative list. It was noted that some of these bridge projects were previously listed in the illustrative list.

It was MOVED by Peterson, SUPPORTED by Armentrout, to list the bridge projects presented in the illustrative list. MOTION CARRIED UNANIMOUSLY.

V. **Additional ARRA Transit Projects (added agenda item)**

Hamilton distributed copies of the letters from each of the three transit agencies. Transit agencies were notified that additional ARRA funds are available for transit projects. Hamilton said these projects should be added to the TIP pending award.

Staff could generate these amendments administratively as long as the projects are listed in the illustrative list.

It was MOVED by Manzella, SUPPORTED by Williams, to recommend approval of adding the additional transit projects to the illustrative list that will be moved to the TIP administratively pending award. MOTION CARRIED UNANIMOUSLY.

#### VI. TIP Schedule

Hamilton reviewed the 2011-2014 TIP schedule. Project Selection Day is Friday, January 29, 2010. Project applications are due on Friday, January 15, 2010. Action on the TIP is scheduled to take place in June, 2010.

Hamilton briefed the Committee on a possible second stimulus bill that has been passed by the House that includes approximately \$27 billion for additional highway improvements and approximately \$8 billion for transit nationwide. The Senate has not acted yet on this bill. Hamilton advised members to submit project applications for ARRA projects that could be advanced in 90 days from apportionment. These projects could include resurfacings, reconstructions, transit projects, etc. Hamilton's desire is to have a program ready in the event "stimulus #2" is awarded.

It was noted that CARTS' letter sent to MDOT was adequate for MDOT's priorities. Armentrout asked how local jurisdictions would be notified if projects are awarded. Lenze said projects need to be submitted to MDOT by close of business on January 8<sup>th</sup> and they'll be contacting locals to get a GI package in.

Vreibel suggested that additional funds be considered for projects that are capped. It was noted that the contact person at MDOT for the Small Urban program is Brandon Wilcox. There was discussion on why Small Urban projects don't fit into the ARRA criteria.

#### VII. Status of Projects

##### 2010 Urban STP Projects

- East Lansing, Harrison Avenue (Trowbridge to Kalamazoo) – Had G.I., waiting for obligation.
- ICRC, Mt. Hope Road (Farm Lane to Hagadorn) – No report.
- Lansing, Kalamazoo Street (Larch to Pennsylvania) – Proposals are complete; discussions are taking place with the consultants.
- Grand Ledge, Spring Street/West Lincoln (Pleasant to Jenne) – Under design, plans should be completed and submitted by January 15<sup>th</sup>.
- ECRC, Michigan Avenue (Canal to Creyts) – Under design, E.A. is in process.
- ICRC, Waverly Road (St. Joseph to Michigan) – No report.

- ECRC, Nixon Road (St. Joe to Rockbridge – AC job) – Under design.
- CCRC, State Road (US 127 BR to Wood) – Under design.
- Lansing, Executive Drive (Keystone to Miller) – This project is packaged with the Kalamazoo project (listed above).
- Lansing, Keystone Avenue (Pennsylvania to Enterprise) – This project is packaged with the Kalamazoo project (listed above).
- Lansing, Moores River Drive (Mount Hope to Frances Park – ACC job) – Conversion from 2009.

#### 2010 CMAQ Projects

- St. Johns, Townsend – Under design.
- Eaton County, St. Joe Highway at Nixon – Design is complete – Will package with Nixon, St. Joe to Rockbridge (above).
- Lansing, Citywide Roadway Sensors and Adaptive Signal Timing Plans – Waiting for package to move forward with MDOT, FHWA and other agencies.
- CATA, Areawide Public Education – Once an eligibility determination is made and the TIP amendment goes through they'll start the flexing process.
- CATA Areawide Commute Alternatives – Once an eligibility determination is made and the TIP amendment goes through they'll start the flexing process.

There was discussion on the flexing process vs. obligation.

#### VIII. Status of Reports/Other

- Michigan Avenue/Grand River Alternatives Analysis – Hamilton said an announcement was enclosed in packets on the upcoming public meetings. Public meetings will be held on January 12, 2010 at the Hannah Center, on January 13, 2010 at the Foster Center between 5:00 – 7:00 p.m. and on January 14, 2010 at the Meridian Township Hall at 5:00 p.m.
- Asset Management – Skinker provided dates and schedules on upcoming Asset Management training opportunities as follows. Training on the Internet Reporting Tool will be held on Monday, March 1<sup>st</sup> at 1:00 p.m. at Delta Township Hall. PASER training will be held on March 4<sup>th</sup> at LCC West. Hamilton explained that all Act 51 agencies should attend the reporting tool training. Staff will disseminate an email to members with further information.
- Other – Hamilton said the federal certification review report was submitted to TCRPC in November. Rachael Tupica, FHWA, will make a presentation on the report at the February CARTS and Commission meetings.

The meeting was adjourned at approximately 10:35 a.m.







**COMPOSITE ATTENDANCE RECORD: 2010 CARTS TECHNICAL COMMITTEE**  
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**Others Present**

<p>January 5, 2010 – Tom Oliver, Village of Webberville; Gerrad Godley, Williamston/Eaton Rapids; John Hanieski, Delta Charter Township EDA; Dan Vreibel, City of St. Johns; Donna Hobart, Tri-County Office on Aging; Amy Schoonover, City of Charlotte; Michael Atayan, Eaton County Drain Commissioner; Stephanie Fox, MSU.</p>	<p><u>February 2, 2010</u> –</p>	<p><u>March 2, 2010</u>–</p>
<p><u>April 6, 2010</u>–</p>	<p><u>May 4, 2010</u>–</p>	<p><u>June 1, 2010</u>–</p>
<p><u>July 6, 2010</u>–</p>	<p><u>August 3, 2010</u>–</p>	<p><u>August 31, 2010</u>–</p>
<p><u>October 5, 2010</u>–</p>	<p><u>November 2, 2010</u>–</p>	<p><u>November 30, 2010</u>–</p>