



50 Years of Service
1956 - 2006

Tri-County Regional Planning Commission

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ANNUAL DINNER MEETING TRI-COUNTY REGIONAL PLANNING COMMISSION MINUTES

OFFICERS

CHAIRPERSON

Dianne Holman

VICE-CHAIRPERSON

Larry Martin

TREASURER

Howard Pizzo

SECRETARY

Carol Wood

COMMISSIONERS

Russel Bauerle
Kevin Beard
James Dravenstatt-Moceri
Glenn Freeman, III
Eric Hewitt
Art Luna
Brian McGrain
Ralph Monsma
David Pohl
Shirley M. Rodgers
Marsha Small
Carol Strachan
Darrell Tennis
John Veenstra
Jessica Yorke

EX-OFFICIO

LANSING MAYOR

Virgil Bernero

COUNTY BOARD CHAIRPERSONS

Joseph Brehler
Debbie DeLeon
Larry Martin

EXECUTIVE DIRECTOR

Jon W. Coleman

DATE: January 27, 2010
TIME: 6:00 p.m.
PLACE: East Lansing Marriott
300 M.A.C.
East Lansing, MI 48823

ATTENDANCE: See attached attendance sheet.

CALL TO ORDER: Ch/Wood called the meeting to order at approximately 7:30 p.m.

INTRODUCTIONS: Attendees introduced themselves. Special guests present were as follows: The Honorable Paul Opsommer, State of Michigan Representative; Jill Slaght, Congressman Mark Schauer's Office; Kali Fox, Senator Debbie Stabenow's Office; Joseph Brehler, Chair, Eaton County Board of Commissioners/TCRPC Ex-Officio; Matthew Meyers, Ingham County Controller/Administrator.

Ch/Wood also asked staff and the Commission members to introduce themselves.

DIRECTOR'S REPORT

- A. **Committee Choice Forms**
The Executive Director asked that the Committee Choice forms be turned in this evening or before Friday, January 29th. Coleman will be meeting with the new Chairperson to make committee appointments in time for February's meetings. Coleman said there are descriptions of committee responsibilities in the Commission Policies (copies were distributed to Commissioners present).
- B. **2010 Meeting Schedule**
Coleman said the list of 2010 Commission meetings would be adopted later on the agenda. Coleman noted exceptions to the regular schedule due to holidays in November and December.

(Over)

Commission meetings for these two months have been scheduled on the 3rd Thursday to avoid conflicts with the Eaton County Board of Commissioners meeting schedule. Coleman asked that the Commission notify staff if there are any issues with the proposed schedule.

C. **Director's Remarks**

The Executive Director thanked TCRPC staff and the Commission for their hard work and support throughout the year. Coleman said having open communication with the Commission and staff is essential. Coleman appreciates the informal and formal feedback he receives from staff and the Commission.

Coleman presented highlights of Commission activities in the 2008-2009 Executive Director's Annual Report (copies were previously distributed to Commissioners). Coleman also described upcoming work activities by program area and challenges the Commission will face in 2010 as follows.

Environmental

Stormwater Phase II – Staff is supporting twenty local units of government through the Stormwater Phase II program. Staff assists communities with meeting stormwater requirements, which keeps them eligible for grants. Major activities in 2010 include: development of a regional post construction manual, public participation plans, low impact development presentations and urban area water quality data.

Groundwater/Wellhead Protection – One of staff's major activities in 2010 will focus on studying and educating the public on pharmaceutical toxins in groundwater. Staff has applied for federal assistance with this effort. Coleman thanked state representatives in attendance who offered letters of support for this effort. Other activities will include development of site plan standards, updating East Lansing-Meridian Water & Sewer Authority's wellhead protection plan and further exploring carbon sequestration.

15th Annual Children's Water Festival – TCRPC will host its 15th Annual Children's Water Festival. This event has been very successful and has had over

30,000 students participate. This year's Festival will be held on May 13th at MSU's Wells Hall.

Economic Development

Economic Development Plan – Staff will continue to work with communities on their economic development plans. Staff must continuously update the Comprehensive Economic Development Strategy (CEDS) to include all new projects in order for them to be eligible for funds. Staff will be working with LEAP to incorporate their ideas into the CEDS.

Statewide EDA Grant – TCRPC will be acting as a fiduciary through the Michigan Association of Regions (MAR) on a statewide EDA grant.

Transportation

Regional 2035 Transportation Plan – The Commission recently approved the Regional 2035 Transportation Plan. This Plan makes TCRPC eligible for federal grant dollars.

2011-2014 Transportation Improvement Program (TIP) – Project selection day will be held on January 29, 2010. Through the committee process, 2011-2014 projects will be selected for funding. Additional stimulus projects will also be prioritized. Staff will compile the 2011-2014 TIP based on actions of the Committees/Commission.

Stimulus II – Coleman noted that the Committees will prioritize for a possible Stimulus II package that could offer approximately 27 billion in highway dollars, approximately \$8.4 billion in transit, and approximately \$857 million to the State of Michigan.

Reauthorization of the Transportation Bill – The law sunseted September 30, and we have been operating on short term continuing resolutions. A long term reauthorization will be needed to provide stability for transportation improvements.

MPO Federal Certification Review – The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) conducted a federal certification review in 2009 to assess the MPO process and how the region is meeting federal requirements. A representative from FHWA will

present findings of TCRPC's federal certification review at the February Commission meeting. FHWA recommendations will need to be assessed by the Committees, Commission, Executive Director and staff.

Climate Change and Energy Sustainability – Staff included a section in the Regional 2035 Transportation Plan on developing a transportation system that reduces energy consumption, reduces greenhouse gas emissions and encourages sustainable development consistent with the Clean Air Act.

Tri-County Regional Growth Project

Coleman gave an overview on staff's involvement in implementation activities for the Regional Growth project.

Urban & Rural Service Districts/Boundaries Committee (URSD/USB) – The Land Information Access Association (LIAA) grant proposal was submitted and accepted for a proposed tri-county urban service management study to develop a “best practice” policy for an urban service boundary. The policy would offer urban, suburban and rural jurisdictions a feasible policy tool for implementing a service management study.

Greening Mid-Michigan – There is a Greening Mid-Michigan Regional Visioning Workshop on Thursday, February 18th, 2010 from 5pm to 8pm at the Hannah Community Center in East Lansing. There will be a dinner and a mapping activity which will allow attendees to sketch and design a regional vision for green infrastructure. After the workshop, Michigan Natural Features Inventory (MNFI) staff will aggregate the sketches and data layers to create a draft Green Infrastructure vision. This will be presented as a poster plan later in the spring of 2010.

Local Master Plan Reviews – Coleman said staff have also begun to comment on local master plans relative to their compatibility with the region's adopted growth plan.

Brown Bag Luncheons – Staff will continue to hold monthly planners’ brown bag luncheons to keep the lines of communication open between planners in the region.

Regional Data Center

Census 2010 – Staff has been working with the Lansing Complete Count Committee as well as the new Lansing Area Census office on mapping for potential under count areas. Staff will continue to play a strong support role in the 2010 Census.

2010 Regional Aerial Photography Flyover – TCRPC will be acting as a fiduciary and facilitating the 2010 United State Geological Survey (USGS) and locally funded project. This flyover is necessary for having an image set that corresponds to the “snapshot” timeframe of the 2010 Census.

Administration

Website – Staff will be developing a new design for TCRPC’s website.

Coleman briefly touched on the Lansing Economic Area Partnership’s (LEAP) efforts and desire to form a Metropolitan Council for the region. LEAP will be making a presentation to the Commission in the near future.

Ch/Wood thanked TCRPC for all their hard work throughout the year.

PRESENTATIONS

- A) Ch/Wood announced TCRPC’s Annual Staff Recognition Award for outstanding contributions to the Commission in 2009 goes to Harmony Gmazel. Harmony was selected by fellow employees at TCRPC for her work as the Land Use Planner. Harmony thanked staff for their support and recognition.

- B) Ch/Wood presented a plaque to Laura Tschirhart, GIS Specialist, for 10 years of service to the TCRPC. The Commission and staff congratulated Laura on her accomplishments and years of service to the Commission.

RECESS
(5 MINUTE CAUCUS)

Ch/Wood called for a 5 minutes recess to caucus.

ELECTION OF OFFICERS

In accordance with TCRPC bylaws, the Executive Director conducted the election of officers.

C/Veenstra nominated Dianne Holman for Chairperson and MOVED that nominations for Chairperson be closed and that a unanimous ballot be cast for Dianne Holman for Chairperson. C/Monsma SUPPORTED. CARRIED UNANIMOUSLY.

C/Pohl NOMINATED Larry Martin for Vice Chairperson and MOVED that nominations for Vice Chairperson be closed and that a unanimous ballot be cast for Larry Martin for Vice Chairperson. C/Bauerle SUPPORTED. CARRIED UNANIMOUSLY.

C/Tennis NOMINATED Howard Pizzo for Treasurer and MOVED that nominations for Treasurer be closed and that a unanimous ballot be cast for Howard Pizzo for Treasurer. C/Strachan SUPPORTED. CARRIED UNANIMOUSLY.

C/Monsma NOMINATED Carol Wood for Secretary and MOVED that nominations be closed and a unanimous ballot be cast for Carol Wood for Secretary. C/Hewitt SUPPORTED. CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. Recognition of Outgoing Chair
Ch/Holman presented a clock to outgoing Chair Carol Wood and thanked her for outstanding leadership in 2009. Carol Wood thanked the Commission for their support.
- B. Recognition of Outgoing Commissioners
Tim Kaltenbach was not present to receive his certificate of appreciation as an outgoing Commissioner.
- C. 2010 Commission Policies for Adoption at the February 24, 2010 Meeting
The 2010 Commission Policies were distributed for adoption at the February 24 Commission meeting. Commissioners were asked to bring the policies document with them to the February meeting.

D. Adopt 2010 Meeting Schedule
It was MOVED by C/Martin and SUPPORTED by C/Bauerle, to adopt the 2010 meeting schedule.
MOTION CARRIED UNANIMOUSLY.

E. New Chairperson's Remarks
Ch/Holman thanked the Commission and guests for attending. She said she looks forward to working with the Commission this year as the Chairperson.

ADJOURN

There being no further business, the meeting adjourned at approximately 8:25 p.m.

S/ _____

Date: _____

2010 Commission Attendance Record

Commissioner		MEETING DATE													Total
		1/21	1/27	2/24	3/24	4/28	5/26	6/23	7/28	8/25	9/22	10/27	11/18	12/16	
Clinton County	Russel Bauerle	X	X												
	Larry Martin	X	X												
	David Pohl	X	X												
Eaton County	Howard Pizzo	X	X												
	Glenn Freeman	X	X												
	Carol Strachan	X	X												
	Art Luna	X	X												
	Darrell Tennis	X	X												
Ingham County	Dianne Holman	X	X												
	John Veenstra	X	X												
	Kevin Beard		X												
	James Dravenstatt-Moceri	X	X												
	Brian McGrain	X	X												
City of Lansing	Eric Hewitt	X	X												
	Ralph Monsma	X	X												
	Jessica Yorko	X													
	Shirley Rodgers														
	Carol Wood	X	X												
MDOT	Marsha Small	X	X												
TOTAL	19	17	17												

X = Present Quorum = 10
C = Cancelled

ADDITIONAL ATTENDANCE

Staff Present:	Others Present:
January 21, 2010 Special Meeting	
Jon W. Coleman, TCRPC Executive Director Maria Habba, Paul Hamilton, Steve Skinker	Rich Trent, DeWitt Charter Township; Kevin Lavery, WKAR (MSU); Leonard Provencher, Meridian Township citizen.
January 27, 2010 Annual Dinner Meeting	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Marney Turner, Paul Hamilton, Steve Skinker, Laura Tschirhart, Paul Dionne, Hary Prawiranata, Christine Spitzley, Erin Campbell, Christine Hnatiw, Dan Dillinger, Harmony Gmazel	<u>Outgoing Commissioners:</u> None present. <u>Others:</u> The Honorable Paul Opsommer; State of Michigan Representative; Jill Slaght, Congressman Mark Schauer's Office; Kali Fox, Senator Debbie Stabenow's Office; Joseph Brehler, Chair Eaton County Board of Commissioners/TCRPC Ex-Officio; Matthew Meyers, Ingham County Controller/Administrator.