



TRI-COUNTY REGIONAL PLANNING COMMISSION

Planning for People in the Greater Lansing Region Since 1956

MINUTES

Capital Area Regional Transportation Study (CARTS) Technical Committee

2011 OFFICERS

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EXECUTIVE DIRECTOR

Susan M.C. Pigg, CEcD

Date: June 14, 2011 (Tuesday) at 9:30 a.m.
Place: Capital Area Transportation Authority (CATA) Board Room
4716 Tranter Street, Lansing MI 48910

Attendance: See attached attendance sheet.

Staff Present: Paul Hamilton, Chief Transportation Planner
Steve Skinker, Transportation Planner
Maria Habba, Executive Assistant

I. Introductions/Minutes

Those present introduced themselves. It was MOVED by Johnson, SUPPORTED by Kilpatrick, to approve the May 3, 2011 minutes as presented. MOTION CARRIED UNANIMOUSLY.

Ch/Conklin noted that staff will report on administrative changes to the TIP and will ask for updates on status of projects.

II. Women's Business Enterprise/Disadvantaged Business Enterprise

Mary Finch, FHWA Civil Right Representative, distributed information on the Women's Business Enterprise/Disadvantaged Business Enterprise programs. She explained the program, eligibility requirements, MDOT goals, and new regulations. Jeanne Day-La Bo, MDOT DBE Program Specialist, briefed the Committee on reporting requirements and referred members to www.michigan.gov/mdotdbe for detailed information.

III. 2012 Work Program

The Draft 2012 Work Program was provided with the FY 2011 budget summary for comparison. The Work Program/Budget Subcommittee met prior to CARTS. Kieselbach, Subcommittee Chair, reported that federal revenue assumptions maintain the same funding levels and the Subcommittee recommends approval. Hamilton summarized changes. He explained that MDOT approved the use of PL program carryover funds to fill a gap by funding one-half of a technician position and additional modeling tasks. A request for proposals will be drafted in the fall with an intent to have consultants on board by next year. A rough scope of services and timeline was drafted to complete the Plan by October 27, 2014. Hamilton said this is a continuation work program and is consistent with the preliminary budget adopted by the Commission in March. Hamilton noted one correction: of the \$76,000 in local match for CATA - \$50,000 should be listed in the MTF column on Page 62.

(Over)

It was MOVED by Armentrout, SUPPORTED by Ball, to recommend approval of the FY 2012 Work Program and budget subject to minor editing and corrections. MOTION CARRIED UNANIMOUSLY.

IV. TIP Amendments

A. MDOT (9 projects + GPAs) – MDOT requests the following changes or additions to the TIP.

1. **US 127 northbound from I-496 to M-43 exit ramp – 2011 CMAQ funds to construct an auxiliary weave lane. Length: .418 mile; Project costs: \$2,490,119 (100% Fed); Source: 2011 CMAQ**
2. **Six bridges on I-96 in Lansing – Railing and bearing replacement – Project costs: \$1,717,338 Fed + \$190,814 State = \$1,908,152; Fed Source: 2012 Interstate Maintenance**
3. **US 127 and M-21 northwest quadrant, Clinton County – Mill and resurface carpool lot: Project costs: \$83,951 Fed + \$18,616 State = \$102,567; Fed Source: 2013 STP Discretionary**
4. **Three bridges on US 127 in DeWitt Township – Includes pin and hanger replacement, plus joint repair: Project costs: \$870,156 Fed + \$217,539 State = \$1,087,695; Fed Source: 2014 Bridge Rehabilitation (BHN)**
5. **I-69 (Thornapple River to I-96) – Preliminary engineering for two course overlay in Eaton County: Length: 7.054 miles; Project Costs: \$2,473,446 Fed + \$274,827 State = \$2,748,273; Fed Source: 2014 Interstate Maintenance**
6. **M-43 (Park Lake to Dobie) – Right of way acquisition for future resurface project in Meridian Township: Length: 2.07 miles; Project costs: \$6,548 Fed + \$1,452 State = \$8,000 Federal source: 2014 STP Discretionary**
7. **M-43 (Park Lake to Dobie) – Preliminary engineering for future resurface project in Meridian Township: Length: 2.07 miles; Project costs: \$339,993 Fed + \$75,379 State = \$415,312; Federal source: 2014 STP Discretionary**
8. **I-96 at Williamston Road interchange, southwest quadrant, Ingham County – Resurface and minor expansion of carpool lot: Project costs: \$131,679 Fed + \$29,199 State = \$160,878; Federal source: 2014 STP Discretionary**
9. **U.S. 127 under Lake Lansing Road, Ingham County – Overlay and steel repair for overpass: Length: .06 mile: Project cost: \$1,796,263 + \$449,066 State = \$2,245,329; Fed source: 2014 Bridge Rehabilitation**

Lott explained that MDOT's Five Year Plan was approved in late spring and the above adjustments were made to the program. MDOT requests to make technical corrections to two projects over \$3 million-state funding for the rest area on I-127 near Holt and the M-43 bridge over Grand River. Brinkley asked if the project could be modified to add bike lanes. Bower explained that this is not a reconstruction project, only a deck overlay. There was discussion on adding enhancement funds to the project, which MDOT will consider.

It was MOVED by Gamble, SUPPORTED by Brinkley, to recommend approval of adding the MDOT projects above to the 2011-2014 TIP. MOTION CARRIED UNANIMOUSLY.

B. Meridian Township – Ingham County Road Commission, for Meridian Township, applied for Enhancement Streetscape funds for Okemos Road. This project was approved in the 2006 TIP. The project termini and scope have evolved, with MDOT's concurrence, to better meet the community's preference. Current termini: Jolly to Clinton; Length: 2.4 miles; Revised scope: add

post top street lights and landscaping; Project costs: \$324,399 Fed + \$139,028 Local = \$463,427 (Fed source: Enhancement)

It was MOVED by Armentrout, SUPPORTED by Kieselbach, to recommend approval of the Okemos Road enhancement with streetscape termini and scope revisions. MOTION CARRIED UNANIMOUSLY.

- C. Michigan Flyer – The Michigan Flyer is applying for Transportation, Community, and System preservation program (TCSP) funding to purchase of 3 new buses to enhance existing East Lansing-Jackson-Ann Arbor-Detroit Metro Airport service with new service along I-96 through Howell and Brighton to Detroit Metro Airport. They seek addition of this project to the TIP illustrative list with a TIP amendment pending fund approval.**

Hamilton said private parties are eligible recipients of TCSP funds. This application goes through MDOT and FHWA. Mr. Ody Norkin, Michigan Flyer applicant, explained that parent company Indian Trails has been in business since 1910 and served 45,000 passengers of the Tri-County area this year. He said that \$61 million is available statewide for this program. Inclusion of the project into the TIP illustrative will demonstrate regional support and will make their application more credible.

Gamble said the City of Lansing is also an applicant for TCSP funds for pedestrian improvements on Washington, between Malcolm X and Barnes. He said TCSP grants are extremely competitive and if funds are awarded, they should be used for roadway improvements. Committee members discussed support of a “for-profit” agency’s application to receive federal and state funds. Maleck noted that Michigan Flyer provides a great alternative for MSU students and hopes the Committee supports it. Dykema said she will not support this application based on her personal experience with Michigan Flyer. Discussion continued. Ball asked how the project conforms to the Long Range Transportation Plan and TIP and the Committee’s role to evaluate projects for consistency with regional priorities. Hamilton encouraged all who apply for federal funds to come through the regional MPO. Congress will ultimately decide which projects to fund.

After further discussion it was MOVED by Gamble, SUPPORTED by Ball, to not add this project to the TIP illustrative list. Discussion was held.

Some members wished to consult with their agencies/boards before voting. Others asked for feedback from MDOT’s passenger unit prior to taking action.

Brinkley suggested that the benefits of this service should not be ignored or viewed as competing. He recommended support. Gamble suggested that the Commission discuss regional travel issues.

A letter from the Capital Region Airport Authority opposed to the amendment was distributed. Ball clarified that CATA is concerned only that the Commission process ensures that projects reflect the LRP prioritization and that project applications are fundable and can be sustained.

It was MOVED by Brinkley, SUPPORTED by Ball, to table this request. MOTION CARRIED (Abstained: Conklin and Cypher).

- D. CATA – Requests the following TIP amendments. Hamilton said these are all separate minor in scope.**
- 1. CATA recently adopted a System Security and Emergency Preparedness Plan. CATA would like to shift \$32,347 Section 5307 funds from “contractual services” to “emergency response drills.”**
 - 2. Addition of \$18,188 to existing 2011 New Freedom program to reflect 2011 appropriation which will go toward purchase of enhanced ADA lifts on paratransit buses.**
 - 3. Adjustment to 2011 5307 formula funds to reflect a 1 percent addition to current federal amount, with shifts in allocation as identified in the attachment.**
 - 4. Technical correction to add \$22,050 in state match for 2012 CMAQ Public Education program.**
 - 5. TIGER III – CATA is applying for a multi-modal passenger transportation facility to replace the existing building and construct a new AMTRAK station. TIGER III or similar funding is sought in cooperation with East Lansing, MSU and others. They request addition to the TIP illustrative list.**

It was MOVED by Kilpatrick, SUPPORTED by Sneathen, to recommend approval of adding the CATA amendments to the 2011-2014 TIP. MOTION CARRIED UNANIMOUSLY.

V. Status of Projects/Administrative Changes

Members reported the following projects status:

2011 Urban STP Projects

- CCRC: Clark Road (Watson to Webster) – Project has been let.
- ECRC: St. Joe Highway (Canal to Broadbent) – Reduced to accommodate Michigan Avenue Extension cost increase.
- ECRC: Nixon Road (St. Joe to Rockbridge – AC job) – Complete.
- Grand Ledge: DeGroff Street (M-43 to Edwards) – Work begins June 27.
- ECRC: Michigan Avenue (Canal to Creyts) – Environmental Analysis (EA) underway. There was additional discussion on project readiness.
- ICRC: Waverly Road (bridge over I-96 to 50 feet south of Jolly) – Special rebid in July. Project is obligated.
- Lansing: Clippert Street (Saginaw to Michigan) and (Michigan to Kalamazoo) – Construction began.
- Lansing: Jolly Road (Aurelius to Dunckel) – Complete.
- Lansing: Turner street (Sheridan to Carrier) – Complete.
- Lansing: Pennsylvania Avenue (Miller to Cedar) – ½ way complete.
- ICRC: Cedar Street (Hancock to Keller – AC job) - Bid in June.

2011 CMAQ Projects

- Clinton Transit: Bus Facility Construction – Determined non-eligible; TIP amendment redirected funds to CATA hybrid bus purchase; flexing of bus purchase complete, application submitted to FTA.

- CATA: Public Education and Clean Commute Options – Flexing is complete – application was submitted to FTA.
- Lansing: Waverly (Jolly to Moores River) – Plans submitted.
- Lansing: MLK and Willow intersection – GI is complete; waiting for final plans.
- ICRC: East Lansing: Round-about (Park Lake Road at Burcham Drive) – GI held; they’re working their way through obligation.
- St. Johns: Townsend Road – Under construction.

Administrative Changes to the TIP – Skinker summarized changes made as follows:

Eaton Rapids – Category A project brings .87 miles of mostly existing road to all season standards to accommodate industrial park traffic. Project is moved from the illustrative list.

CATA, EATRAN, Clinton Transit – Adjusted FTA Section 5311 operating funds to show actual allocation.

Clinton Transit – Adjusted (Job Access/Reverse Commute) Section 5316, operating money to reflect actual allocation.

Clinton Transit – Minor change in Phase II facility upgrade project (deleted reference to security equipment).

CATA – Added 2010 CATA New Freedom funding into 2011 year as a carryover project per TCRPC action, October 27, 2010.

Clinton County Road Commission – Adjusted project termini for Wright Road Rural STP project to align with reduced project scope and consistent description. No change in project cost.

VI. MDOT’s 2011-2015 Five-Year Transportation Program

Paul Lott distributed information on the Five-Year Program and offered to review it at the next meeting.

VII. New Process for Requesting TIP Amendments

Staff is developing an electronic template for TIP amendments. Hamilton reminded all that information in applications must be consistent with the TIP.

VIII. Status Reports/Other

- Ch/Conklin asked staff to invite nominations for Chair and Vice Chair of the Committee to serve July 2011-June 2012.

IX. Other/Adjourn – There being no further business the meeting was adjourned at 12:10 p.m.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

D = Delegate
A = Alternate
A-1 = 1st Alt.

A-2 = 2nd Alt.
A-3 = 3rd Alt.
C = Cancelled

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	Total
Bath Township - J Foulds - D - T Feltman - A	C		C										
Clinton County Rd Comm - J Pulver - D - D Armentrout - A1 - A Gove - A2	C	A1	C	D	D	D							
Bd Comm - L Martin - D - Vacant - A	C	D	C	D	D	D							
Eaton County Rd Comm - B Ballou - D - M Hannahs - A	C	A	C	D	D								
Bd Comm - C Hannold - D	C		C										
Bd Comm - D Barr - D - B Ballou - A	C		C			D							
Ingham County Rd Comm - W Conklin - D - B Peterson - A	C	A	C	D	D	D							
Bd Comm - J Cypher - D - D Holman - A	C	D	C	D	D	D							
E Lansing Community Dev - VACANT - D *** - T Schmitt - A	C		C			D							
Public Works - T Sneathen - D - R Lacasse - A	C	A	C	A	D	D							
Lansing Transportation Office - A Kilpatrick - D - M Whisler - A	C	D	C	A	D	D							
Planning Office - B Johnson - D - B Rieske - A	C		C										
Public Service - C Gamble - D - S House - A	C		C	D		D							
City Engineer - D Johnson - D - V Rose - A	C		C			D							

*** Appointment Pending.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	Total
Asst City Engineer - J Dykema - D - A Parry - A	C	D	C	D		D							
Delhi Ch Twp Pub Serv - T. Miller - D - J Elsinga - A	C	D	C										
Delta Ch Twp Engr Dept - Vacant - D - D Nimphie - A	C	D	C										
DeWitt Ch Twp - R Trent - D - R Taylor - A	C	D	C										
Lansing Ch Twp - J Daher - D - M Brinkley - A	C	D	C	A	D								
Meridian Ch Twp Planning Dept - M Kieselbach - D - G Oranchak - A	C	D	C	D	D	D							
Public Works - R Severy - D - Y Ishraidi - A	C	A	C		D								
DeWitt City - D. Coss - D *** (Feb 11) - R Miller - A	C		C	A	D								
Dimondale - J. Hilliard - D - M. Spittler - A	C		C	D									
Grand Ledge - L LaHaie - D - A = None	C	D	C	D									
Mason - M. Colburn - D - D. Heck - A	C	D	C	D	D								
Capital Reg Airport Authority - M. Daigle - D *** - M Lynn - A	C		C										
Capital Area Transit Authority - D Alexander - D1 - J. Ball (July) - D2 - N Wilson - A1 - C Edgerly - A2	C	D2 A1	C	D2 A1	D2 A1	D2 A1							

*** Appointment Pending.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												Total
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	
Clinton Area Transit System - R M Mason - D - D. Benson - A	C	D	C	D		D							
Eaton County Transit Authority - D. Webb - D - D. Martin - A	C	D	C			D							
MDNR Air Pollution Control - R Rusch - D - J Schroeder - A	C		C										
MSU Campus Park & Planning - T Maleck - D - S O'Donnell - A	C	D	C	D	D	D							
MDOT - TSC - S Bower - D - VACANT - A1 - R. Leppala - A2	C	A2	C	A2		D							
MDOT - CCFC Sec. - R. Fowler - D - A = None	C	D	C		D								
MDOT University Region - P Lott - D - K Martin - A	C	D	C	D	D	D							
TCRPC Susan M.C. Pigg (non-voting) - D P Hamilton - A-1 S Skinker - A-2	C	D	C	A1	A1	A1							
FAA District Office Vacant (non-voting)	C		C										
FHWA-Division Office Region V A Pickard (non voting) - D (March) VACANT - A1 D. Cameron - A2	C	D	C	D		A							
FTA-Regional Office Chicago R. Stewart McKenzie (non-voting)	C		C										
Total Voting Membership	C	24	C	21	17	19							
Total Membership Present	C	25	C	23	18	21							

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

Others Present

<p>January 4, 2011 – Meeting was cancelled.</p>	<p>February 1, 2011 – Paul Hamilton, TCRPC; David Pohl, Clinton County Board of Commissioners/TCRPC Chair; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Ray Lenze, MDOT; Jeffrey Stephens, City of St. Johns; Doug Christensen, Auburn Dalle; Amy Schoonover, City of Charlotte.</p>	<p>March 1, 2011 – Meeting was cancelled.</p>
<p>April 5, 2011 – Bob Peterson, ICRC; Cheryl Hudson, MDOT; Noelle Tobias, Delhi Charter Township; Doug Christensen, Auburn Dalle; Amy Schoonover, City of Charlotte; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Alexis Vertalka, MichiVan; Griffin Rivers, Citizen; Jeffrey Stephens, City of St. Johns; Mathew Hannahs, ECRC; Dan Armentrout, CCRC; W.J. Ballenger, Citizen; Gary Bozek, Delta Charter Township.</p>	<p>May 3, 2011 – Don Skittenhelm, Citizens Against Extending Michigan Avenue (CAEMA); Carl Bond, CAEMA; Rich Miller, City of DeWitt; Dan Armentrout, CCRC; Jeffrey Stephens, City of St. Johns; Amy Schoonover, City of Charlotte; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Ron LaCasse, City of East Lansing; Gary Bozek, Delta Charter Township; Ralph Monsma, TCRPC Commissioner/CATA Board Member; Alexis Vertalka, MichiVan; Michelle Romano Rockwood, MichiVan.</p>	<p>June 14, 2011 – Dan Armentrout, CCRC; Jeffrey Stephens, City of St. Johns; Jerry Hillman, Village of Dimondale; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Mary Finch, FHWA; Jeanne Day-LaBo, MDOT-DBE Program; Ody Norkin, Michigan Flyer, LLC; Gary Bozek, Delta Charter Township; Angie Payne, VPSI, Inc/MichiVan;</p>