



# TRI-COUNTY REGIONAL PLANNING COMMISSION

Planning for People in the Greater Lansing Region Since 1956

## MINUTES

### Work Program/Budget Subcommittee of CARTS

#### 2011 OFFICERS

##### CHAIRPERSON

David Pohl, Clinton County

##### VICE-CHAIRPERSON

Howard Pizzo, Eaton County

##### TREASURER

Carol Wood, City of Lansing

##### SECRETARY

Dianne Holman, Ingham County

##### COMMISSIONERS

###### **Clinton County**

Russel Bauerle

Larry Martin

David Pohl

###### **Eaton County**

Daryl Baker

John Boles

Jim Osieczonek

Howard Pizzo

Darrell Tennis

###### **Ingham County**

Kevin Beard

James Dravenstatt-Moceri

Dianne Holman

Brian McGrain

John Veenstra

###### **City of Lansing**

Tina Houghton

Ralph Monsma

Shirley M. Rodgers

Carol Wood

Jessica Yorko

###### **Michigan Department of Transportation**

Denise Jackson

##### EX-OFFICIO

City of Lansing Mayor

Clinton, Eaton and Ingham

County Chairpersons

##### EXECUTIVE DIRECTOR

Susan M.C. Pigg, CEcD

Date: June 14, 2011 (Tuesday) at 8:45 a.m.  
Place: Capital Area Transportation Authority (CATA) Board Room  
4716 Tranter Street, Lansing MI 48910

Attendance: See attached attendance sheet.

Staff Present: Paul Hamilton, Steve Skinker, Maria Habba

The meeting was called to order by Ch/Kieselbach at 8:50 a.m.

- I. **Minutes**: It was MOVED by L. Martin, SUPPORTED by D. Armentrout, to approve the July 6, 2010 minutes as presented. MOTION CARRIED UNANIMOUSLY.
- II. **Chair/Vice Chair**: It was MOVED by J. Pulver, SUPPORTED by L. Martin, to re-elect Mark Kieselback as Chair and Dan Armentrout as Vice Chair. MOTION CARRIED UNANIMOUSLY.
- III. **Draft 2012 Work Program**: Hamilton said the draft FY 2012 Work Program was enclosed along with a copy of last year's budget. Federal revenue assumptions maintain the same funding levels. MDOT approved the use of PL program carryover funds, which fill a gap for funding one-half of a technician position. STP funds are included per the adopted TIP. A request for proposals will be drafted in the fall with the intent to have consultants on board next year. A rough scope of services and timeline was drafted to complete the Plan by October 27, 2014. This is a continuation work program and is consistent with the preliminary budget adopted by the Commission in March. Hamilton noted one correction: of the \$76,000 in local match for CATA - \$50,000 should be listed in the MTF column on Page 62.

Hamilton reviewed revenue assumptions shown on Page 89 of the Work Program which assumes the same funding levels as last year. Hamilton said with the exception of adding work in tasks 501.03 and 501.04 there are no significant changes from the prior year. Work will continue on the TIP even though it's being delayed a year. Staff will put out a call for projects and schedule a project selection day in late January to consider changes in the 2013 and 2014 years, add new 2015 projects to the illustrative list, and will work on amending the TIP to bring everything up to speed. Hamilton briefed the Committee on his involvement in the CMAQ program redesign efforts. This will help streamline the process and time to project delivery by 40%. MDOT management will need to approve and support the recommendations.

It was MOVED by J. Ball, SUPPORTED by L. Martin, to recommend approval of the draft FY 2012 Work Program and budget subject to editing and corrections.

- IV. **Other/Adjourn**: The meeting adjourned at 9:20 a.m.

COMPOSITE ATTENDANCE RECORD: CARTS WORK PROGRAM/BUDGET SUBCOMMITTEE

D = Delegate      A = Alternate      C = Cancelled  
 (see membership list for alternate's names)

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY											
	7/1/08	7/7/09	7/6/10	6/14/11								
<u>Clinton County</u> Rd Comm - J. Pulver	A	A		D								
Bd Comm - L Martin	D	D	D	D								
<u>Eaton County</u> Rd Comm - B Ballou	A											
Bd Comm - C Hannold												
<u>Ingham County</u> Rd Comm - W. Conklin			A	D								
Bd Comm - J. Cypher		D										
<u>East Lansing</u> Engr Dept - T Sneathen	D		A									
<u>Lansing</u> Pub Serv - C. Gamble												
<u>Delta Ch Twp</u> Engr Dept - D Williams												
<u>Meridian Ch Twp</u> - M Kieselbach	D	D		D								
<u>Capital Area Transit Authority</u> D Alexander – D1 J Ball - D2 N Wilson – A1		D2	A	D2								
<u>Eaton County Transit Authority</u> D Webb	D	D										
<u>MDOT - CCFC Sec.</u> R Fowler		D										
TCRPC P Hamilton - A Susan Pigg (non-voting) - D	A	A	A	A								
<u>FHWA-Division Office Region V</u> A Pickard (non-voting)												
<u>FTA-Regional Office Chicago</u> Vacant (non-voting)												
Total Voting Membership	6	7	4	5								
Total Membership Present	7	8	5	6								

**GUESTS:** July 1, 2008: Dal McBurrows, MDOT – June 14, 2011: Dan Armentrout, CCRC