



# TRI-COUNTY REGIONAL PLANNING COMMISSION

Planning for People in the Greater Lansing Region Since 1956

## MINUTES

### Capital Area Regional Transportation Study (CARTS) Technical Committee

#### 2011 OFFICERS

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David Pohl, Clinton County

##### VICE-CHAIRPERSON

Howard Pizzo, Eaton County

##### TREASURER

Carol Wood, City of Lansing

##### SECRETARY

Dianne Holman, Ingham County

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Jessica Yorko

##### **Michigan Department of Transportation**

Denise Jackson

##### EX-OFFICIO

Mayor, City of Lansing  
Commissioner Chairpersons,  
Clinton County, Eaton County  
and Ingham County

##### EXECUTIVE DIRECTOR

Susan M.C. Pigg, CEcd

Date: April 5, 2011 (Tuesday) at 9:30 a.m.  
Place: Ingham County Human Services Building, Conference Room D/E  
5303 S. Cedar Street, Lansing MI 48910

Attendance: See attached attendance sheet.

Staff Present: Paul Hamilton, Chief Transportation Planner  
Maria Habba, Executive Assistant

The meeting was called to order by Ch/Conklin at approximately 9:30 a.m.

#### III. Introductions/Minutes

Those present introduced themselves. It was MOVED by Hannahs, SUPPORTED by Martin, to approve the February 1, 2011 as printed. MOTION CARRIED UNANIMOUSLY.

#### IV. TIP Amendments

A. **Waverly Road Sidewalk Project** – Hamilton explained that CARTS had recommended approval of this project to the Transportation Review Committee (TRC) in 2010 but the TRC and Commission deferred action on the amendment until they could receive commitments from the participating jurisdictions. The City of Lansing has submitted a revised request to amend this project into the illustrative list. This project will connect Grand River Park to the YMCA and to the existing trail on Mt. Hope and will increase the safety of the corridor. Support from the Ingham County Road Commission (ICRC) and the YMCA of Metropolitan Lansing was enclosed. Support from Lansing Township Supervisor, John Daher, was distributed along with communication from a concerned citizen. Gamble explained that this is an important project for the region and incumbent upon members to work collaboratively since the corridor was identified as unsafe. Ch/Conklin said this project needs to be placed on the TIP illustrative list in order to be eligible for federal/state funding.

Griffin Rivers, 3863 Waverly Hills, Lansing MI 48917 commented on the project and asked if it will put a sidewalk along the back of his house. Gamble said the sidewalk is only 5 ft. wide and there is some property to acquire. Matt Brinkley said the Lansing Township Board has not passed an official resolution of support since details of project design and funding are still pending. However, the Township staff is supportive of adding this project to the TIP illustrative list. Mr. Rivers said he is not opposed to the sidewalk – he is concerned with the project and does not want a brick wall on his property.

A well-attended public meeting was held on February 24 on this project. Ch/Conklin said a number of participants were in support of the walkway. The ICRC has not made decisions on funding but is supportive of working with the City of Lansing and Lansing Charter Township on this project and recommends the project be placed on the illustrative list.

Hamilton said under federal transportation law MPOs are permitted to develop an illustrative list of unfunded projects. If funding is awarded, projects can advance into the Transportation Improvement Program (TIP). The TRC (policy) committee will take up the recommendation of this body on Wednesday, April 13, 2011 at 4:00 p.m. and the TCRPC board will consider it on Wednesday, April 27, 2011. Gamble explained that public notices were mailed to approximately 1,000 residents along the corridor and the neighborhood associations. There will be other opportunities for public input. Mr. Bill Ballenger, 2029 S. Waverly Road, Lansing MI 48917, said the Waverly Hills Association was not notified. Ch/Conklin suggested staff check the address list and make sure that all property owners and residents receive communications. Project level construction issues will receive public input on the design phase. This project is still in the planning phase. There was discussion on funding.

It was MOVED by Gamble, SUPPORTED by Brinkley, to place this project on the illustrative list. Discussion occurred. Maleck asked if the amendment was needed now and suggested that when there are significant citizen concerns it is prudent to take more time. Gamble said the City is applying for grants and, if funded, the city's pre-construction process includes working with the public. He also noted that at a February 24<sup>th</sup> public meeting Mr. Kilpatrick received a petition of opposition. Ball said the region needs to recognize the illustrative list purpose to advance projects to receive funding. Hamilton said the federal planning process facilitates review of federal funds by citizens and elected officials with public comment opportunity before resources are committed. Hamilton said this project is consistent with the 2035 Transportation Plan and was considered in non-motorized plans in 1980 and 1990.

MOTION CARRIED (Maleck Opposed).

**B. Michigan Avenue Extension** – The Eaton County Road Commission (ECRC) requests an amendment to the TIP to shift funding and schedules amongst two of their projects, St. Joe Hwy. and the Michigan Avenue Extension. It was MOVED by Armentrout, SUPPORTED by LaHaie, to recommend approval of this TIP amendment. Discussion was held. The amendment would add funds to the Michigan Avenue Extension while reducing the St. Joe project funding and pushing the work schedule out. Delta Township has been notified of this and is supportive of the project. The environmental review suggests a sound wall for noise mitigation, changing the project cost. The proposed amendment would not affect other regional projects. MOTION CARRIED UNANIMOUSLY.

III. **Title VI Requirements for Federal Aid Recipients**

Cheryl Hudson briefed the Committee on Title VI of the Civil Rights act of 1964. She will conduct Title VI training for contractors on June 9, July 26 and August 9, 2011 at the Horatio Earle Learning Center (times to be announced). She coordinates Title VI and Title VII and ADA regulations for MDOT.

IV. **Michigan Avenue/Grand River Corridor Study**

CATA representative Jason Ball updated CARTS on this project. The alternatives analysis is complete and the Modified Bus Rapid Transit alternative has been adopted as the preferred local alternative. CATA is ready to apply for funding through the "Small Starts" federal program which will require amendments to the TIP and LRP. FTA's estimated project cost is \$194 million. Benefits include

ridership, economic development and environmental impacts. This summer they will adjust the ridership model and begin project scoping and plan to apply to FTA in fall 2011. This project will require a variety of funding sources. Additional information is available at the project website [migrtrans.org](http://migrtrans.org). Ch/Conklin said he has concerns regarding how this may impact road funding sources. Since the project is now only at a 5% engineering level, it is difficult to estimate an actual cost and determine where funding will come from. FTA requires that the locally preferred alternative be included in the LRP. At this point, they seek to edit some narrative in the LRP to indicate that they've narrowed down to one alternative. Action on the amendment will be sought in May from the Commission. Ball suggested now is time for CARTS members to share the project with their boards and commissions. Ball will continue to update the Committee on progress.

V. **Status of Projects**

Hamilton invited status reports for 2011 projects. Member reported the following:

**2011 Urban STP Projects**

- CCRC, Clark Road (Watson to Webster) – Project has been let.
- ECRC, St. Joe Highway (Canal to Broadbent) – Just requested amendment – this project is in a conforming TIP and LRP.
- ECRC, Nixon Road (St. Joe to Rockbridge – AC job) – Complete.
- Grand Ledge, DeGroff Street (M-43 to Edwards) – On track for May bid letting.
- ECRC, Michigan Avenue (Canal to Creyts) – Just requested amendment – this project is in a conforming TIP and LRP.
- ICRC, Waverly Road (bridge over I-96 to 50 feet south of Jolly) – June letting.
- Lansing, Clippert Street (Saginaw to Michigan) and (Michigan to Kalamazoo) – May bid letting.
- Lansing, Jolly Road (Aurelius to Dunckel) – Project was obligated and let.
- City of Williamston is near to being granted Category A funds – the project is anticipated for construction in 2011, so a TIP amendment may be needed.
- Eaton Rapids is also near to an award of Category A funding and anticipates construction in 2012.
- Lansing, Turner street (Sheridan to Carrier) – Packaged with Clippert Street, in May bid letting.
- Lansing, Pennsylvania Avenue (Miller to Cedar) – Bids are open this week.
- Cedar Street (Hancock to Keller – AC job) – June letting.

**2011 CMAQ Projects**

- Clinton Transit, Bus Facility Construction – Determined to be non-eligible; funding redirected by TIP amendment to CATA hybrid bus purchase; flexing of bus purchase complete, application has been submitted to FTA.
- CATA, Public Education and Clean Commute Options – Flexing has been completed, application has been submitted to FTA.

- Lansing, Waverly (Jolly to Moores River) – Under at June obligation with construction next spring.
- Lansing (MLK and Willow) Intersection – Under design, plan June obligation, construction next year.
- Round-about (Park Lake Road at Burcham Drive) – Looking to acquire right-of-way, hope to complete in August, construction in spring 2012.
- St. Johns, Townsend Road – Project let, construction in June.

VI. **Discuss Possible Three-Year TIP Cycle**

The subject of changing the TIP cycle to three years was introduced at a MTPA meeting. The new processes with electronic filing were part of a process redesign discussion so that MPO staff and MDOT could access and enhance their ability to demonstrate financial constraint. Peterson asked about advantages this could have for locals. He noted that they have been focused on reworking the TIP every two years and this change could postpone the effort another year. Discussion was held. The Committee consensus was a preference for a 4 year TIP with a 2 year TIP development cycle.

VII. **Status Reports/Other**

- Administrative Changes – Several administrative changes were made. They adjusted gaps, fixed Charlotte Small Urban program, and responded to a number of federal requests and obligations.
- Upcoming Training – ADA training on April 20<sup>th</sup> 2011 is full. There will be an Asset Management Conference in Grand Rapids May 12-13. The Designing Healthy Livable Communities conference will be June 6-7 so the June CARTS meeting is moved to June 14, 2011.
- Non-Motorized Task Force members should plan to meet on May 19 or 20<sup>th</sup>. Items to be discussed include non-motorized components of the Michigan Ave study, Complete Streets, and other trainings.
- Model Network Update – Staff is still working on getting maps and traffic count requests and will work on tagging this with HPMS.

There being no further business the meeting was adjourned at 11:45 a.m.

**COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE**

D = Delegate  
A = Alternate  
A-1 = 1st Alt.

A-2 = 2nd Alt.  
A-3 = 3rd Alt.  
C = Cancelled

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	Total
Bath Township - J Foulds - D - T Feltman - A	C		C										
Clinton County Rd Comm - J Pulver - D - D Armentrout - A1 - A Gove - A2	C	A1	C	D									
Bd Comm - L Martin - D - Vacant - A	C	D	C	D									
Eaton County Rd Comm - B Ballou - D - M Hannahs - A	C	A	C	D									
Bd Comm - C Hannold - D	C		C										
Bd Comm - D Barr - D - B Ballou - A	C		C										
Ingham County Rd Comm - W Conklin - D - B Peterson - A	C	A	C	D									
Bd Comm - J Cypher - D - D Holman - A	C	D	C	D									
E Lansing Community Dev - VACANT - D *** - T Schmitt - A	C		C										
Public Works - T Sneathen - D - R Lacasse - A	C	A	C	A									
Lansing Transportation Office - A Kilpatrick - D - M Whisler - A	C	D	C	A									
Planning Office - B Johnson - D - B Rieske - A	C		C										
Public Service - C Gamble - D - S House - A	C		C	D									
City Engineer - D Johnson - D - V Rose - A	C		C										

\*\*\* Appointment Pending.

**COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE**

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												Total
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	
Asst City Engineer - J Dykema - D - A Parry - A	C	D	C	D									
Delhi Ch Twp Pub Serv - T. Miller - D - J Elsinga - A	C	D	C										
Delta Ch Twp Engr Dept - D Williams - D - D Nimphie - A	C	D	C										
DeWitt Ch Twp - R Trent - D - R Taylor - A	C	D	C										
Lansing Ch Twp - J Daher - D - M Brinkley - A	C	D	C	A									
Meridian Ch Twp Planning Dept - M Kieselbach - D - G Oranchak - A	C	D	C	D									
Public Works - R Severy - D - Y Ishraidi - A	C	A	C										
DeWitt City - D. Coss - D *** (Feb 11) - R Miller - A	C		C	A									
Dimondale - J. Hilliard - D - M. Spittler - A	C		C	D									
Grand Ledge - L LaHaie - D - A = None	C	D	C	D									
Mason - M. Colburn - D - D. Heck - A	C	D	C	D									
Capital Reg Airport Authority - M. Daigle - D *** - M Lynn - A	C		C										
Capital Area Transit Authority - D Alexander - D1 - J. Ball (July) - D2 - N Wilson - A1 - C Edgerly - A2	C	D2 A1	C	D2 A1									

\*\*\* Appointment Pending.

**COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE**

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												Total
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	
Clinton Area Transit System - R M Mason - D - D. Benson - A	C	D	C	D									
Eaton County Transit Authority - D. Webb - D - D. Martin - A	C	D	C										
MDNR Air Pollution Control - R Rusch - D - J Schroeder - A	C		C										
MSU Campus Park & Planning - T Maleck - D - S Fox - A	C	D	C	D									
MDOT - TSC - S Bower - D - VACANT - A1 - R. Leppala - A2	C	A2	C	A2									
MDOT - CCFC Sec. - R. Fowler - D - A = None	C	D	C										
MDOT University Region - P Lott - D - K Martin - A	C	D	C	D									
TCRPC Susan M.C. Pigg (non-voting) - D P Hamilton - A-1 S Skinker - A-2	C	D	C	A1									
FAA District Office Vacant (non-voting)	C		C										
FHWA-Division Office Region V A Pickard (non voting) - D (March) VACANT - A1 D. Cameron - A2	C	D	C	D									
FTA-Regional Office Chicago R. Stewart McKenzie (non-voting)	C		C										
<b>Total Voting Membership</b>	C	24	C	21									
<b>Total Membership Present</b>	C	25	C	23									

**COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE**

**Others Present**

<p>January 4, 2011 – Meeting was cancelled.</p>	<p>February 1, 2011 – Paul Hamilton, TCRPC; David Pohl, Clinton County Board of Commissioners/TCRPC Chair; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Ray Lenze, MDOT; Jeffrey Stephens, City of St. Johns; Doug Christensen, Auburn Dalle; Amy Schoonover, City of Charlotte.</p>	<p>March 1, 2011 – Meeting was cancelled.</p>
<p>April 5, 2011 – Bob Peterson, ICRC; Cheryl Hudson, MDOT; Noelle Tobias, Delhi Charter Township; Doug Christensen, Auburn Dalle; Amy Schoonover, City of Charlotte; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Alexis Vertalka, MichiVan; Griffin Rivers, Citizen; Jeffrey Stephens, City of St. Johns; Mathew Hannahs, ECRC; Dan Armentrout, CCRC; W.J. Ballenger, Citizen; Gary Bozek, Delta Charter Township.</p>		