



TRI-COUNTY REGIONAL PLANNING COMMISSION

Planning for People in the Greater Lansing Region Since 1956

MINUTES

Capital Area Regional Transportation Study (CARTS) Technical Committee

2011 OFFICERS

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Susan M.C. Pigg, CEcD

Date: October 4, 2011 (Tuesday) at 9:30 a.m.
Place: Ingham County Human Services Building, Conference Rooms D/E
5303 S. Cedar Street, Lansing MI 48911
Attendance: See attached attendance sheet.
Staff Present: Paul Hamilton, Steve Skinker, Maria Habba

I. Introductions/Minutes

Those present introduced themselves. It was **MOVED** by Martin, **SUPPORTED** by Kilpatrick, to approve the September 6, 2011 minutes as presented. **MOTION CARRIED UNANIMOUSLY.** No public comment.

II. Proposed TIP and Illustrative List Amendments

- A. **City of Lansing: Move 2012 Clippert St. (Grand River to Saginaw) to the illustrative list and reprogram the funds to the Washington St. (Malcolm X to Barnes) project in the TIP. Washington St. will increase by one block, with related scope changes for sewer and street reconstruction (locally funded).** The Lansing Board of Water & Light is building a power plant in this area and the city is working with them on utilities for this project. Daher inquired about the possibility of sidewalks on Clippert, which will be discussed further with the City. MDOT will also be performing a safety audit. It was **MOVED** by Fowler, **SUPPORTED** by Hannahs, to recommend approval of the City of Lansing TIP amendments. **MOTION CARRIED UNANIMOUSLY.**
- B. **CATA: Add nine "mini-hybrid fan kits" funded by a Clean Fuels Grant of \$135,000 total (\$108,000 federal and \$27,000 local match). These are discretionary funds and the "mini-fans" would improve fuel economy on existing hybrid buses.** It was **MOVED** by Conklin, **SUPPORTED** by Kilpatrick, to approve CATA's proposed TIP illustrative list amendment. **MOTION CARRIED UNANIMOUSLY.**
- C. **MDOT: Fowler requested to add amendments to the agenda as follows; add seven new projects to 2012 and adjust year of construction on two others. New projects include landscaping at two rest areas, a safety general program account, patches on I-96, resurfacing on M-36, rehabilitation of two structures on I-96 and wetland mitigation along US 127. Five bridge and culvert replacements on M-50 are being moved from 2013 to 2012 and a center turn lane project on M-50, originally scheduled for 2011, is moving to 2013.** It was **MOVED** by Armentrout, **SUPPORTED** by Severy, to approve MDOT's TIP amendment requests. **MOTION CARRIED UNANIMOUSLY.**
- D. Status of Projects: Hamilton reported that all projects were obligated on time. He said there is a six month continuing resolution for the current federally funded transportation program and discussed the proposed appropriations bill. Hamilton reminded members to submit projects early.

- E. Project Status Report: Ch/Sneathen requested an update on the status of 2012 projects and the following was reported.

2012 Urban STP Projects

CCRC, Turner Road – Stoll to Clark: Waiting for obligation.

ECRC, St. Joe Hwy. – Creyts to Waverly: Under design.

ECRC, St. Joe Hwy. – Canal to I-96: Will request a TIP amendment to change project limits.

East Lansing, Harrison Ave. – Mt. Hope to Trowbridge: Under design.

ICRC, Cedar Street – Hancock to 100 ft. south of Keller: AC has been completed.

ICRC, Washington Ave. – Main to Barnes: Must be in the March bid letting to be constructed by mid-April, GI plans will be ready in November.

ICRC, Washington Ave. – Holt to Willoughby: They're doing the Washington projects together.

ICRC, Willoughby Rd. – Washington to Beryl: Under design.

Lansing, Clippert St. – Saginaw to Grand River: Current amendment moves this project to the illustrative list.

TCRPC, Planning/Modeling, Regionwide: Requested obligation, waiting for approval.

Hamilton reported that the CMAQ process redesign is in progress. We will move forward with 2012 applications as they were previously submitted to MDOT. Hamilton said projects will be submitted with the next round of TIP amendments or sent in for eligibility determinations. Once projects are eligible they will be amended into the TIP administratively. Hamilton said to anticipate an early December call for 2013-2014 projects.

2012 CMAQ Projects

CATA, Public Education: Needs to be amended into the TIP in order to move forward with grant application.

CATA, Clean Commute Options: Needs to be amended into the TIP in order to complete the grant application.

Ingham County, Waverly Rd. at Michigan: Processing administrative amendment. Both Waverly intersection projects were prepped for emergency obligation and are ready to go. Construction begins next spring.

Ingham County, Waverly Rd. at Willow: Same as Waverly intersection above.

CATA, Incremental cost of two replacement hybrid vehicles: Needs to be amended into the TIP to move forward with their grant application.

Clinton Transit, Replace up to 2 vehicles w/ biodiesel: No report.

Grand Ledge, M-100 (M-43 to Jaycee Park at Franklin and East River): Non-motorized pathway with wetland: No report.

Eaton County, St. Joe to Broadbent intersection: Under design.

City of Lansing, ATMS sensors upstream of various intersections: Need corrected locations.

Administrative amendments: Staff reported on administrative adjustments to the 2011-2014 TIP. ICRC, Waverly at Michigan and Waverly at Willow intersection projects were moved from the illustrative list into the TIP with funding. The MDOT MichiVan project was amended to move funds from 2012 to 2011.

III. **Committee Organization Matters**

Ch/Sneathen met and discussed needs of the Committee with staff. He asked that a list of subcommittees be prepared with a brief description and members listed. Hamilton distributed the TCRPC transportation organization chart and reviewed each of the task forces and subcommittees listed. Hamilton explained that “non” committee members can be on task forces – but only members can be on subcommittees.

- ✦ Work Program/Budget: one representative of each dues paying member.
- ✦ STP Subcommittees: all voting members of CARTS representing the urbanized area.
- ✦ Rural Task Force: as required in state law, the RTF consists of one representative from each county, transit and MDOT property. A single representative from communities under 5,000 is also appointed to represent each county.
- ✦ Management & Operations Task Force: meets as needed and is responsible for the congestion management process, safety issues, etc.
- ✦ Transit Subcommittee: has been dormant – includes each of the three transit private providers and MDOT.
- ✦ Long Range Plan Task Force: meets as needed, includes voting representatives from CARTS, major jurisdictions and anyone eligible for federal aid projects.
- ✦ Subcommittee and Task Force chairs are subject to appointment by the CARTS Chair unless specified in the bylaws.

Staff included a current CARTS Committee membership list in packets and asked to be notified of any changes. Hamilton noted that committee delegates are appointed by the policy body, and delegates appoint their alternates. Alternates only receive meeting notifications upon request.

Staff needs TIP amendment requests at least one week before the meeting (before close of business on Friday). Staff will provide maps of all proposed TIP amendments to be included in the CARTS, TRC and Commission packets. Staff is submitting amendments to MDOT and FHWA in accordance with the TIP schedule.

IV. **MDOT 2012 Letting Schedule**

The schedule was enclosed and is available on the MDOT Local Agency Programs (LAP) website. Hamilton reviewed the schedule for projects that will be obligated and let in 2012. Please contact Paul Hamilton with any questions.

V. **2012 Call for Projects**

As previously discussed, MDOT has delayed TIP development until the 2014-2017 cycle. The Committee asked to update the 2011-2014 TIP by amendment primarily looking at the 2013-2014 program and the illustrative list. A call for projects will be sent out in December and Project Selection day will be January 27, 2012. Hamilton discussed new CMAQ redesign efforts and he anticipates a call for 2013-2014 CMAQ projects. He suggested that prioritization guidelines be reviewed next summer. Members will need to resubmit copies of their 2013-2014 project applications if no change is requested. Otherwise, for all new projects, a complete new application using the appropriate forms must be submitted to staff. CMAQ applications may have slight changes. Staff will keep the Committee informed. A new eligibility

committee will be formed by MDOT/FHWA to review 2013-2014 projects before they can be added to the TIP. They will make eligibility determinations on CMAQ projects in February.

VI. **Update on MOVES Implementation and Long Range Plan Conformity Issues**

Staff is working on the new USEPA MOVES air quality conformity model. Hamilton explained technical challenges between the old and new model that can impact conformity. Staff is performing tests and surveying everything in the Long Range Transportation Plan to assess potential issues with the transition. Staff is using Michigan data to test the model and so far it appears our current plan will remain within the emissions budget. EPA issued a notice requiring implementation after March 2012, but recently announced a delay of one year to March 2013. MOVES also is intended to help monitor greenhouse gas emissions. Staff will keep the Committee informed.

VI. **Status Reports**

Highway Performance Monitoring System (HPMS) Data: Roadway characteristics have been evaluated. MDOT is requesting additional information. Skinker requested that communities who have not provided additional data meet with him after the meeting.

Safe Routes to Schools: Hamilton has developed a proposal for a safety engineer position at TCRPC to evaluate safe routes to all schools in the region. He will meet with the ISD superintendents and Lansing schools on the proposed project and obtain feedback.

Reauthorization Update: Hamilton said there is a continuing resolution for six months on the current program. He encouraged members to submit projects early.

Office Move: The Commission approved a resolution and TCRPC will move to 3135 Pine Tree Drive Suite 2C in November. Some meetings will be held in the new offices after December.

MDOT County Summits: All summits will all be held at 9 a.m. October 25th - ICRC; October 27th ECRC; November 3rd CCRC. Hamilton encouraged attendance to discuss past, present and future projects. TCRPC posted these meetings on its website.

Sustainable Communities Grant: Staff is submitting a full \$4.5 million proposal to HUD for a Sustainable Communities grant.

VII. **Other/Adjourn**

Lott announced that Steven Bower has taken another position with MDOT. They will be posting the manager position at the Transportation Service Center (TSC) and will have a replacement soon.

There being no further business the meeting was adjourned at 11:10 a.m.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

D = Delegate
A = Alternate
A-1 = 1st Alt.

A-2 = 2nd Alt.
A-3 = 3rd Alt.
C = Cancelled

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	Total
Bath Township - J Foulds - D - T Feltman - A	C		C					C					
Clinton County Rd Comm - J Pulver - D - D Armentrout - A1 - A Gove - A2	C	A1	C	D	D	D	D	C	A1	D			
Bd Comm - L Martin - D - Vacant - A	C	D	C	D	D	D	D	C	D	D			
Eaton County Rd Comm - B Ballou - D - M Hannahs - A	C	A	C	D	D		A	C	A	A			
Bd Comm - C Hannold - D	C		C					C					
Bd Comm - D Barr - D - B Ballou - A	C		C			D		C	D	D			
Ingham County Rd Comm - W Conklin - D - B Peterson - A	C	A	C	D	D	D	A	C	D	D			
Bd Comm - J Cypher - D - D Holman - A	C	D	C	D	D	D	D	C	D	D			
E Lansing Community Dev - VACANT - D *** - T Schmitt - A	C		C			D		C					
Public Works - T Sneathen - D - R Lacasse - A	C	A	C	A	D	D	A	C	D	D			
Lansing Transportation Office - A Kilpatrick - D - M Whisler - A	C	D	C	A	D	D		C	D	D			
Planning Office - B Johnson - D - B Rieske - A	C		C					C					
Public Service - C Gamble - D - S House - A	C		C	D		D		C					
City Engineer - D Johnson - D - V Rose - A	C		C			D	D	C	D				

*** Appointment Pending.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												Total
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	
Asst City Engineer - J Dykema - D - A Parry - A	C	D	C	D		D	D	C	D	D			
Delhi Ch Twp Pub Serv - T. Miller - D - J Elsinga - A	C	D	C					C					
Delta Ch Twp Engr Dept - G Bozek - D (June 11) - J Huard - A	C	D	C			D		C	D	D			
DeWitt Ch Twp - R Trent - D - R Taylor - A	C	D	C					C					
Lansing Ch Twp - J Daher - D - M Brinkley - A	C	D	C	A	D			C	D	D			
Meridian Ch Twp Planning Dept - M Kieselbach - D - G Oranchak - A	C	D	C	D	D	D	D	C	D				
Public Works - R Severy - D - Y Ishraidi - A	C	A	C		D			C	D	D			
DeWitt City - D. Coss - D (March 11) - R Miller - A	C		C	A	D			C					
Dimondale - J. Hilliard - D hens, City of St. C	C		C	D		D		C	D				
Grand Ledge - L LaHaie - D - A = None	C	D	C	D				C					
Mason - M. Colburn - D - D. Heck - A	C	D	C	D	D		D	C	D				
Capital Reg Airport Authority - M. Daigle - D *** - M Lynn - A	C		C				D	C					
Capital Area Transit Authority - D Alexander - D1 - J. Ball (July) - D2 - N Wilson - A1 - Vacant - A2	C	D2 A1	C	D2 A1	D2 A1	D2 A1	D2 A1	C	D2 A1				

*** Appointment Pending.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

GOVERNMENTAL UNIT/AGENCY & DELEGATE	MONTH/DAY												Total
	1/4	2/1	3/1	4/5	5/3	6/14	7/5	8/2	9/6	10/4	11/1	11/29	
Clinton Area Transit System - R M Mason - D - D. Benson - A	C	D	C	D		D	D	C	D				
Eaton County Transit Authority - D. Webb - D - D. Martin - A	C	D	C			D		C	D				
MDNR Air Pollution Control - R Rusch - D - R Irvine - A	C		C					C					
MSU Campus Park & Planning - T Maleck - D - S O'Donnell - A	C	D	C	D	D	D	D	C	D	A			
MDOT - TSC - VACANT - D - VACANT - A1 - R. Leppala - A2	C		C			D	D	C	D				
MDOT - CCFC Sec. - R. Fowler - D - A = None	C	D	C		D			C	D	D			
MDOT University Region - P Lott - D - K Martin - A	C	D	C	D	D	D	D	C	D	D			
TCRPC Susan M.C. Pigg (non-voting) - D P Hamilton - A-1 S Skinker - A-2	C	D	C	A1	A1	A1	D	C	D	A1			
FAA District Office Vacant (non-voting)	C		C					C					
FHWA-Division Office Region V A. Pickard (non voting) - D (March) VACANT - A1 D. Cameron - A2	C	D	C	D		A	D	C		D			
FTA-Regional Office Chicago R. Stewart McKenzie (non-voting)	C		C					C					
Total Voting Membership	C	24	C	21	17	20	17	C	21	15			
Total Membership Present	C	25	C	23	18	22	19	C	22	17			

*** Appointment Pending.

COMPOSITE ATTENDANCE RECORD: 2011 CARTS TECHNICAL COMMITTEE

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Others Present

<p>January 4, 2011 – Meeting was cancelled.</p>	<p>February 1, 2011 – Paul Hamilton, TCRPC; David Pohl, Clinton County Board of Commissioners/TCRPC Chair; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Ray Lenze, MDOT; Jeffrey Stephens, City of St. Johns; Doug Christensen, Auburn Dalle; Amy Schoonover, City of Charlotte.</p>	<p>March 1, 2011 – Meeting was cancelled.</p>
<p>April 5, 2011 – Bob Peterson, ICRC; Cheryl Hudson, MDOT; Noelle Tobias, Delhi Charter Township; Doug Christensen, Auburn Dalle; Amy Schoonover, City of Charlotte; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Alexis Vertalka, MichiVan; Griffin Rivers, Citizen; Jeffrey Stephens, City of St. Johns; Mathew Hannahs, ECRC; Dan Armentrout, CCRC; W.J. Ballenger, Citizen; Gary Bozek, Delta Charter Township.</p>	<p>May 3, 2011 – Don Skittenhelm, Citizens Against Extending Michigan Avenue (CAEMA); Carl Bond, CAEMA; Rich Miller, City of DeWitt; Dan Armentrout, CCRC; Jeffrey Stephens, City of St. Johns; Amy Schoonover, City of Charlotte; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Ron Lacasse, City of East Lansing; Gary Bozek, Delta Charter Township; Ralph Monsma, TCRPC Commissioner/CATA Board Member; Alexis Vertalka, MichiVan; Michelle Romano Rockwood, MichiVan.</p>	<p>June 14, 2011 – Dan Armentrout, CCRC; Jeffrey Stephens, City of St. Johns; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Mary Finch, FHWA; Jeanne Day-LaBo, MDOT-DBE Program; Ody Norkin, Michigan Flyer, LLC; Angie Payne, VPSI, Inc/MichiVan.</p>
<p>July 5, 2011 –Noelle Tobias, Delhi Charter Township; Roger Marks, C2AE; Jeffrey Stephens, City of St. Johns; Rob Pearson, MDOT; Chad Cushman, Indian Trails; Ody Norkin, Michigan Flyer; Mark Holoweiko, Citizen; Chris Holman, GLBM/MBN; Amy Schoonover, City of Charlotte.</p>	<p>September 6, 2011 – Gerrad Godley, C2AE (Williamston/Eaton Rapids); Jeffrey Stephens, City of St. Johns; Ron Lacasse, City of East Lansing; Brian Sanada, MDOT/TAMC; Alexis Vertalka, MichiVan.</p>	<p>October 4, 2011 – Dan Armentrout, CCRC; Jeffrey Stephens, City of St. Johns; Gerrad Godley, C2AE (Williamston/Eaton Rapids); Rusty Ackerman, Village of Webberville; Ron Lacasse, City of East Lansing; Amy Schoonover, City of Charlotte.</p>