



# Tri-County Regional Planning Commission

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## ANNUAL DINNER MEETING TRI-COUNTY REGIONAL PLANNING COMMISSION MINUTES

### OFFICERS

#### CHAIRPERSON

David Pohl

#### VICE-CHAIRPERSON

Howard Pizzo

#### TREASURER

Carol Wood

#### SECRETARY

Dianne Holman

#### COMMISSIONERS

Daryl Baker  
Russel Bauerle  
Kevin Beard  
John Boles  
James Dravenstatt-Moceri  
Tina Houghton  
Denise Jackson  
Larry Martin  
Brian McGrain  
Ralph Monsma  
Jim Osieczonek  
Shirley M. Rodgers  
Darrell Tennis  
John Veenstra  
Jessica Yorke

#### EX-OFFICIO

#### LANSING MAYOR

Virgil Bernero

#### COUNTY BOARD CHAIRPERSONS

John Forell  
Mark Grebner  
Larry Martin

#### EXECUTIVE DIRECTOR

Susan M.C. Pigg

DATE: January 26, 2011, 3:30 p.m.  
PLACE: East Lansing Marriott at University Place  
300 M.A.C.  
East Lansing, MI 48823

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- ATTENDANCE:** See attached attendance sheet.
- CALL TO ORDER:** Ch/Holman called the meeting to order at approximately 3:30 p.m.
- INTRODUCTIONS:** Commission members and staff introduced themselves.
- Ch/Holman introduced Susan M.C. Pigg, TCRPC's new Executive Director.
- DIRECTOR'S REPORT**
- A. **Committee Choice Forms**  
The Executive Director requested that the Committee Choice forms be turned in before Friday, January 28<sup>th</sup>. Coleman will be meeting with the new Chairperson and Susan Pigg to make committee appointments. There are descriptions of committee responsibilities in the Commission Policies and copies were distributed.
- B. **2011 Meeting Schedule**  
Coleman said the schedule of 2011 Commission meetings would be adopted later on the agenda and noted exceptions to the regular schedule due to holidays in November and December. Coleman asked the Commission to notify staff of any conflicts with the proposed schedule.
- C. **Director's Remarks**  
Coleman thanked TCRPC staff and the Commission for their hard work and support over the years. Coleman will be retiring after 35 years of service to the Commission effective January 31, 2011. Coleman expressed how much he's enjoyed his working relationships with Commissioners, staff and others. Coleman thanked the Executive/Personnel Committee for all their hard work and dedication during the hiring process.

Coleman provided copies of the 2010 annual report highlighting Commission activities in 2009-2010.

(Over)

PRESENTATIONS

- A) Ch/Holman announced TCRPC's Annual Staff Recognition Award for outstanding contributions to the Commission in 2010 goes to Hary Prawiranata. Hary was selected by fellow employees for his work over the last year. Hary thanked staff for their support and recognition.
- B) Ch/Holman presented years of service awards to the following staff; Erin Campbell, Environmental Assistant, for 5 years of service; Christine Hnatiw, Economic Development Planner, for 10 years of service; and to Paul Hamilton, Chief Transportation Planner, for 25 years of service to the TCRPC. The Commission and staff congratulated Erin, Chris and Paul for their accomplishments and years of service.

Ch/Holman presented a testimonial resolution to Jon Coleman for his 35 years of dedicated service to the Commission.

RECESS - CAUCUS

Ch/Holman called for a 5 minutes recess to caucus.

ELECTION OF OFFICERS

In accordance with TCRPC bylaws, the Executive Director conducted the election of officers.

C/Martin nominated David Pohl for Chairperson and MOVED that nominations for Chairperson be closed and that a unanimous ballot be cast for David Pohl for Chairperson. C/Bauerle SUPPORTED. CARRIED UNANIMOUSLY.

C/Tennis NOMINATED Howard Pizzo for Vice Chairperson and MOVED that nominations for Vice Chairperson be closed and that a unanimous ballot be cast for Howard Pizzo for Vice Chairperson. C/Boles SUPPORTED. CARRIED UNANIMOUSLY.

C/Rodgers NOMINATED Carol Wood for Treasurer and MOVED that nominations for Treasurer be closed and that a unanimous ballot be cast for Carol Wood for Treasurer. C/Monsma SUPPORTED. CARRIED UNANIMOUSLY.

C/Veenstra NOMINATED Dianne Holman for Secretary and MOVED that nominations be closed and a unanimous ballot be cast for Dianne Holman for Secretary. C/Dravenstatt-Moceri SUPPORTED. CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. Recognition of Outgoing Chair  
Ch/Pohl presented a clock to outgoing Chair Dianne Holman and thanked her for outstanding leadership in 2010, especially for all her efforts during the hiring of the new executive director.  
C/Holman thanked the Commission for their support.

B. Recognition of Outgoing Commissioners

Ch/Pohl invited C/Holman to make the outgoing Commissioner presentations since they served under her leadership. C/Holman presented a certificate of appreciation to Marsha Small and thanked her for all her work over the years. C/Holman also recognized outgoing Commissioners Eric Hewitt, Glenn Freeman III, Carol Strachan, and Art Luna who were not present.

C. 2011 Commission Policies for Adoption at the February 23, 2011 Meeting

Copies of the draft 2011 Commission Policies were distributed and Coleman noted changes to include TCRPC's Consultation Policy (previously adopted) and a new section related to new Commissioner Orientation. The 2011 Policies will be discussed and adopted at the February meeting.

D. Adopt 2011 Meeting Schedule

It was MOVED by C/McGrain and SUPPORTED by C/Tennis, to adopt the 2011 meeting schedule. MOTION CARRIED UNANIMOUSLY.

E. New Chairperson's Remarks

Ch/Pohl thanked the Commission and guests for attending. He thanked C/Holman for her leadership in 2011, and thanked staff for all their hard work and commitment. He noted that the years of service awards speaks to the dedication of staff and that Paul Hamilton's 25 years of service is highly commendable. Ch/Pohl thanked Susan Pigg for taking on the responsibility of directing the agency through many years to come. Ch/Pohl thanked Jon Coleman for his years of service and dedication to improving the quality of life throughout the region and the state. Ch/Pohl said the Commission will be working to provide the framework and techniques for improving the TCRPC and working to embrace necessary cooperation to make the best of each regional opportunity in a coordinated manner. Ch/Pohl said he looks forward to working with the Commission this year as Chairperson.

ADJOURN

There being no further business, the meeting adjourned at approximately 4:10 p.m.

S/ \_\_\_\_\_

Date: \_\_\_\_\_

## 2011 Commission Attendance Record

Commissioner		MEETING DATE												Total	
		1/26	2/23	3/23	4/27	5/25	6/29	7/27	8/24	9/28	10/26	11/17	12/14		
Clinton County	Russel Bauerle	X													
	Larry Martin	X													
	David Pohl	X													
Eaton County	Howard Pizzo	X													
	Daryl Baker	X													
	John Boles	X													
	Jim Osieczonek	X													
	Darrell Tennis	X													
Ingham County	Dianne Holman	X													
	John Veenstra	X													
	Kevin Beard														
	James Dravenstatt-Moceri	X													
	Brian McGrain	X													
City of Lansing	Tina Houghton	X													
	Ralph Monsma	X													
	Jessica Yorko	X													
	Shirley Rodgers	X													
	Carol Wood	X													
MDOT	Denise Jackson	X													
<b>TOTAL</b>	19	18													

X = Present      Quorum = 10  
 C = Cancelled

### ADDITIONAL ATTENDANCE

Staff Present:	Others Present:
<b>January 27, 2010 Annual Dinner Meeting</b>	
Jon W. Coleman, TCRPC Executive Director Greg Hoffman, Maria Habba, Kathy Donahue, Paul Hamilton, Steve Skinker, Laura Tschirhart, Paul Dionne, Hary Prawiranata, Christine Spitzley, Erin Campbell, Christine Hnatiw, Dan Dillinger, Harmony Gmazel	<u>Outgoing Commissioners:</u> Marsha Small