



TRI-COUNTY REGIONAL PLANNING COMMISSION

Planning for People in the Greater Lansing Region Since 1956

TRI-COUNTY REGIONAL PLANNING COMMISSION

Date: September 28, 2011 (Wednesday) at 7:30 p.m.
Place: Ingham County Human Services Building, Conference Room A
5303 S. Cedar Street, Lansing MI 48910

2011 OFFICERS

CHAIRPERSON

David Pohl, Clinton County

VICE-CHAIRPERSON

Howard Pizzo, Eaton County

TREASURER

Carol Wood, City of Lansing

SECRETARY

Dianne Holman, Ingham County

COMMISSIONERS

Clinton County

Russel Bauerle

Larry Martin

David Pohl

Eaton County

Daryl Baker

John Boles

Jim Osieczonek

Howard Pizzo

Darrell Tennis

Ingham County

Kevin Beard

James Dravenstatt-Moceri

Dianne Holman

Brian McGrain

John Veenstra

City of Lansing

Tina Houghton

Ralph Monsma

Shirley M. Rodgers

Carol Wood

Jessica Yorko

Michigan Department of Transportation

Denise Jackson

EX-OFFICIO

City of Lansing Mayor

Clinton, Eaton and Ingham

County Chairpersons

EXECUTIVE DIRECTOR

Susan M.C. Pigg, CECD

CALL TO ORDER - PLEDGE OF ALLEGIANCE – ROLL CALL

Ch/Pohl called the meeting to order at approximately 7:30 p.m. and led the assembly in the Pledge of Allegiance.

Approval of Agenda and Minutes of July 27, 2011

It was MOVED by C/Martin, SUPPORTED by C/Bauerle, to approve the agenda as printed. MOTION CARRIED UNANIMOUSLY.

It was MOVED by C/Veenstra, SUPPORTED by C/Dravenstatt-Moceri, to approve the June minutes of July 27, 2011 as corrected. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT – None

PRESENTATION

Robert Selig, Executive Director of the Capital Region International Airport, provided a history of services and strategic plans. The Capital Region's Airport is a foreign trade zone and provides a range of international services (visit portlansing.com for more information). The Airport Authority has invested over \$25M in airport infrastructure (95% federal dollars). Sun Country Airlines is considering Lansing as a hub. With the Regional Travel Coalition, efforts are now underway for a Port Lansing Global Logistics Center that would create jobs and support economic development. The Airport plans to continue expanding and developing business with freight and passengers. The Airport also supports the Lansing Community College Aviation program. Mr. Selig addressed questions and explained that the Airport conducted "leak" studies to address flight gaps that discourage flyers and discussed challenges to business. The Commission thanked Mr. Selig for his presentation.

DIRECTOR'S REPORT

Ms. Pigg distributed a sympathy card for Commissioners to express condolences to J William "Bill" Hawes' family for their loss. Mr. Hawes served on the Commission from 1985-2006, he contributed his expertise and services to the TCRPC for over 21 years and will be missed.

Ms. Pigg provided an update on program activities.

Staff submitted a pre-application for a HUD Sustainable Communities grant and was invited to submit a full proposal due October 6, 2011 for \$3M to improve our regional plan and address specific economic and housing issues. The planning approach will be comprehensive, integrating transportation, economic development, housing, the environment and other aspects. It will focus on increasing access to housing, transit and jobs along a corridor from the capital to the Village of Webberville. TCRPC will lead a larger consortium of partners. Ms. Pigg explained that we seek specific letters of support and need a resolution to apply from the Commission. TCRPC will pledge in-kind support of \$332,900

(Over)

for the three year grant period January 1, 2012 to December 31, 2014. Ms. Pigg noted the many partners involved who will also contribute match. Staff will forward the complete application to interested partners/members.

- TCRPC was able to amend the draft 2012 Regional Work Program to add \$19,000 in State Planning and Research funds with match provided by MDOT.
- Ms. Pigg has been working with the Brownfields Authorities in all three counties to establish a regional coalition eligible to apply for U.S. EPA assessment grant funds in November.
- The Agricultural Business Plan for the region will be released in October. This plan includes research and analysis of the region's potential to attract/retain agriculturally based businesses as a potential economic development.
- Environmental staff is working with the Great Lakes Commission on a possible grant opportunity. They will also be assisting DeWitt Township in meeting stormwater permitting requirements.
- Ingham County is the official recipient of the Hazard Mitigation grant from the Michigan State Police. They will contract with TCRPC to administer plan updates.
- TCRPC is contracting to help the City and Township of Eaton Rapids and Hamlin Township create a joint Parks and Recreation Plan.
- TCRPC is contracting with the Ingham County Health Dept. to implement MDCH grants for Complete Street ordinance development and Safe Routes to Schools projects.

COMMITTEE REPORTS

Executive Committee – Ch/Pohl reported on the September 2 and 21, 2011 meetings.

The Committee has spent a considerable amount of time evaluating a new location for the TCRPC offices. Minutes of the last two meetings and a proposal was enclosed in packets. Sample photos of the selected site, layout and map were distributed.

1) Resolution to Move TCRPC Offices

It was MOVED by C/Tennis, SUPPORTED by C/Monsma to adopt the resolution approving the office move to 3135 Pine Tree, Suite 2C in Lansing, Michigan and authorize the Executive Director to execute a lease agreement with Dart Development Corporation.

C/Holman complimented Ms. Pigg and staff for a thorough deliberation of the various sites, she said everything was very organized and a thoughtful process was used to choose a good site. C/Veenstra thanked the director, staff and the Committee for their efforts and the prepared materials.

MOTION CARRIED UNANIMOUSLY.

Ch/Pohl asked for support on the HUD resolution. It was MOVED by C/Monsma, SUPPORTED by C/McGrain, to adopt the resolution supporting the HUD Sustainable Communities grant. MOTION CARRIED UNANIMOUSLY.

Program & Grant Committee – C/Holman reported on the September 14, 2011 meeting. She said there are no action items. The Committee had a thorough overview of current TCRPC program activities. She suggested that staff be invited to present these updates to the Commission in the future. She is pleased with and supports all of the collaborative efforts.

Transportation – C/Monsma reported on the September 14, 2011 meeting.

1) TIP Amendment – Clinton County Road Commission

Clinton County: Adjusting segments of Turner Rd. to be constructed in 2012-2013, adjusts costs, adds advance construct and removes Turner from Stoll to Clark Rd. placing it on the illustrative list,

with no change in total funds. It was MOVED by C/Monsma, SUPPORTED by C/McGrain, to approve Clinton County's requested TIP amendments. MOTION CARRIED UNANIMOUSLY.

2) TIP Illustrative List Amendment – City of St. Johns

City of St. Johns: Adds Tolles, Technical and Zeeb Drives as a potential TEDF Category F project to the illustrative list at a total cost of \$395,800 (\$221,800 Category F; \$174,000 local). It was MOVED by C/Monsma, SUPPORTED by C/Dravenstatt-Moceri, to approve adding the City of St. Johns project to the 2011-2014 TIP illustrative list pending award. MOTION CARRIED UNANIMOUSLY.

3) TIP Illustrative List Amendment – Clinton Transit

Clinton Transit: Adds a State of Good Repair grant for a 36,000 square foot bus storage facility (\$1,152,000 fed) and a 3,000 square foot intermodal station (\$92,400 fed) to the illustrative list pending award. It was MOVED by C/Monsma, SUPPORTED by C/Pizzo, to approve adding the Clinton Transit project to the 2011-2014 TIP illustrative list pending award. MOTION CARRIED UNANIMOUSLY.

It was noted the Michigan Avenue extension project was obligated in August and they are waiting for letting of the contract. Construction will begin next spring.

Finance Committee – C/Martin reported on the September 28, 2011 Finance Committee meeting.

1) Financial Report – July and August 2011

It was MOVED by C/Martin, SUPPORTED by C/Veenstra, to receive and place on file the July and August 2011 financial reports. MOTION CARRIED UNANIMOUSLY.

2) FY 2011 Budget Revision

It was MOVED by C/Martin, SUPPORTED by C/Baker, to adopt the FY 2011 budget revision. MOTION CARRIED UNANIMOUSLY.

3) FY 2012 Budget

It was MOVED by C/Martin, SUPPORTED by C/Baker, to adopt the FY 2012 budget as proposed. C/Veenstra said there is now a lower deficit of approximately \$19,000 compared to what was listed in the preliminary budget. MOTION CARRIED UNANIMOUSLY.

Other – C/Martin said as an agriculture business example, Capital Area Michigan Works has a company making biodegradable engineered foam “peanuts” out of corn starch, a product that would've otherwise been discarded. The foam is shipped to Japan and China for packaging materials being sent back to the U.S.

Ch/Pohl requested that the status of Urban Service Boundary resolutions be an item on the October TCRPC agenda. C/Veenstra reported on the status of Meridian Township's action on adopting an urban service boundary.

C/Beard commented on the profound impact school closings have on local communities. He is concerned with the lack of communication with the local municipalities. He suggested that a work group or subcommittee be established to look at TCRPC's possibility of adding representation from school districts. There was discussion on pending TCRPC grants (safe routes to schools, HUD Sustainable Communities) that would enable some participation with school districts.

It was MOVED by C/Martin, SUPPORTED by C/beard, to adjourn the meeting at 8:30 p.m. MOTION CARRIED UNANIMOUSLY.

2011 Commission Attendance Record

X = Present C = Cancelled

Commissioner		MEETING DATE												Total
		1/26	2/23	3/23	4/27	5/25	6/29	7/27	8/24	9/28	10/26	11/17	12/14	
Clinton County	Russel Bauerle	X	X	X	X	X	X	X	C	X				
	Larry Martin	X	X	X	X	X	X	X	C	X				
	David Pohl	X	X	X	X	X	X	X	C	X				
Eaton County	Howard Pizzo	X	X	X	X		X	X	C	X				
	Daryl Baker	X	X	X	X	X	X	X	C	X				
	John Boles	X		X	X	X		X	C					
	Jim Osieczonek	X	X	X	X	X	X	X	C	X				
	Darrell Tennis	X	X	X		X	X	X	C	X				
Ingham County	Dianne Holman	X	X	X	X	X	X	X	C	X				
	John Veenstra	X	X	X	X	X	X	X	C	X				
	Kevin Beard		X		X	X	X	X	C	X				
	James Dravenstatt-Moceri	X	X	X	X	X	X	X	C	X				
	Brian McGrain	X	X	X	X		X	X	C	X				
City of Lansing	Tina Houghton	X			X	X		X	C					
	Ralph Monsma	X			X	X	X	X	C	X				
	Jessica Yorko			X	X	X		X	C					
	Shirley Rodgers	X	X			X		X	C	X				
	Carol Wood	X	X	X	X	X	X	X	C					
MDOT	Denise Jackson	X	X	X	X		X	X	C	X				
TOTAL	19	17	15	15	17	16	15	19	C	15				

Others:

<p>January 27, 2011: J. Coleman, S. Pigg, G. Hoffman, M. Habba, K. Donahue, P. Hamilton, S. Skinker, L. Tschirhart, P. Dionne, H. Prawiranata, C. Spitzley, E. Campbell, C. Hnatiw, D. Dillinger, H. Gmazel; Outgoing Commissioner, M. Small</p> <p>March 23, 2011: S. Pigg, G. Hoffman, M. Habba, P. Hamilton, H. Gmazel; B. Kittle, Munetrix; J. Ball, CATA</p>	<p>February 23, 2011: S. Pigg, G. Hoffman, M. Habba, P. Hamilton; J. Forell, Eaton Co; J. Ball, CATA; P. Lott, MDOT, J. Canham, Alfred Benesch & Company</p> <p>April 27, 2011: S. Pigg, G. Hoffman, M. Habba, P. Hamilton; H. Gmazel; C. Gamble, City of Lansing; Citizens: R. Kibbey, D. and S. Kosinski, D. Crispin, C. and C. Bond, S. Crispin, D. Skittenhelm, D. Eldred, M. Unsworth, L. Provencher, W. Ballinger, J. Wright, K. Dunbar, O. Norkin, R. Neuner, J. Schubel; R. Watkins, Delta Twp; T. Masseur, Lansing Twp; B. Ballou, ECRC; A. Balaskoritz, City Pulse.</p> <p>June 29, 2011: S. Pigg, G. Hoffman, M. Habba, P. Hamilton; J. Day-LaBo, MDOT-DBG; P. Lott, MDOT; J. Ball, CATA; M. Unsworth, Mid-Michigan Active Transportation Coalition.</p> <p>September 28, 2011: S. Pigg, G. Hoffman, M. Habba, P. Hamilton; R. Selig, CRAA; J. Ball, CATA; M. Horste, Senator Levin's Office.</p>
<p>May 25, 2011: S. Pigg, G. Hoffman, M. Habba, P. Hamilton; C. Hudson, G. Puente, D. McBurrows and P. Lott, MDOT; K. Zachary and D. Williams, FHWA; J. Ball, CATA; O. Norkin, Michigan Flyer/Indian Trails.</p> <p>July 27, 2011: S. Pigg, G. Hoffman, M. Habba, P. Hamilton; M. Brinkley, Lansing Township; D. and S. Kosinski, C. Bond, S. and D. Crispin, J. Pearl-Wright, CAEMA; B. Coughlin, CCEA; J. Ruestman, P. Lott, D. McBurrows, MDOT; G. Mackay, O. Norkin, D. Moore, K. James, D. Robinson, M. Holoweiko, D. Collier, Indian Trails/MI Flyer, Inc.; J. Ball, CATA; J. Powers, Mid-MEAC; L. Hladki, GLCVB; T. Daman, B. Case, LRCC; B. Selig, M. Daigle, CRAA; C. Holman, GLBM; R. Rasmussen, citizen; R. Woodstock, Mid-Michigan Bus Travel.</p>	